

Resolution 06-1200-01

*Dead Lake Township
Ottertail County, Minnesota*

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. § 471.88, subd. 5**

WHEREAS, Town Board of Dead Lake Township, Ottertail County, Minnesota is seeking the performance or acquisition of the following service or goods:
[describe the service or goods to be provided by the supervisor]

WHEREAS, _____ is a supervisor of said Township and will be financially interested in the contract for the following described reason: [select one of the following descriptions and modify it as needed to fit the particular circumstances]

- He or she is an (employee/owner) of (business name) which is the provider of the service or goods.
- He or she is directly providing the service or goods to the Township as an independent contractor.
- He or she is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$ _____ is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, that the Town Board, pursuant to Minn. Stat. §§ 365.37; 471.88, subd. 5; and 471.89, does hereby authorize a contract with _____ for a price of \$ _____; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this _____ day of _____, 20____.

BY THE TOWN BOARD

Chairperson or other if chair is contracting

Attest: _____
Town Clerk

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Minn. Stat. § 471.88, subd. 5**

**APPENDIX C
AFFIDAVIT OF OFFICIAL
INTEREST IN CLAIM
(Minn. Stat. § 471.89, subd. 3)**

State of Minnesota)
County of Ottertail) ss.
Township of Dead Lake)

_____, being duly sworn states the following:
(officer name)

- 1) He/she is a supervisor of Dead Lake Township, Ottertail County, Minnesota.
- 2) On [list the date or range of dates the services or goods were supplied that are being supported by this affidavit].

the following services were performed, or goods were supplied, by

_____ for the Township: [describe the services or goods provided]

3) This affidavit is being provided in support of a request for partial payment of the contract price for the services or goods provided on the date(s) indicated above

4) The contract price for such services or goods is \$ _____ and the reasonable value of the services or goods is \$ _____. The amount of the partial payment of the contract price being request in conjunction with this affidavit is \$ _____.

RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER

Minn. Stat. § 471.88, subd. 5

APPENDIX C

AFFIDAVIT OF OFFICIAL

INTEREST IN CLAIM

(Minn. Stat. § 471.89, subd. 3)

5) At the time such services were performed for, or goods provided to, the Township the affiant had the following interest in the contract: *[select one of the following descriptions and modify it as needed to fit the particular circumstances]*

- He or she is an (employee/owner) of (business name) which is the provider of the service or goods.
- He or she is directly providing the service or goods to the Township as an independent contractor.
- He or she is directly providing the service as an employee of the Township.

6) Affiant further states that to the best of his/her knowledge and belief the contract price is as low as, or lower than, the price at which the services or goods could be obtained from other sources.

7) Affiant further states that this affidavit constitutes a claim against the township for partial payment of the contract price.

I declare under the penalties of law that this account, claim, or demand is just and correct and that no part of it has been paid.

Interested Supervisor Signature

Subscribed and sworn to before me this
____ day of _____, 20____.

Town Clerk

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Ottertail County, Minnesota*

**RESOLUTION AUTHORIZING CONTRACT
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**APPENDIX D
AFFIDAVIT OF OFFICIAL
INTEREST IN CLAIM
(Minn. Stat. § 471.89, subd. 3)**

State of Minnesota)
County of Ottertail) ss.
Township of Dead Lake)

_____, being duly sworn states the following:
(officer name)

1) He/she is a supervisor of Dead Lake Township, Ottertail County, Minnesota.

2) On *[list the date or range of dates the services or goods were supplied that are being supported by this affidavit]*,

the following services were performed, or goods were supplied, by
_____ for the Township: *[describe the services
or goods provided]*

3) This affidavit is being provided in support of a request for payment in full of the contract price for the services or goods provided on the date(s) indicated above

4) The contract price for such services or goods is \$_____ and the reasonable value of the services or goods is \$_____. The total contract price for the services or goods provided is \$_____.

5) At the time such services were performed for, or goods provided to, the Township the affiant had the following interest in the contract: *[select one of the following descriptions and modify it as needed to fit the particular circumstances]*

- He or she is an (employee/owner) of (business name) which is the provider of the service or goods.
- He or she is directly providing the service or goods to the Township as an independent contractor.
- He or she is directly providing the service as an employee of the Township.