

# *Dead Lake Township*

*PO Box 54*

*Richville, MN 56576*

## Dead Lake Township Monthly Meeting Minutes

September 12, 2022

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

**Present:** Justin Kirchenwitz, Dave Ellingson, Arnold Gietzen, Cheryl Harris and Dawn Lueders

There were two people in the audience. (Sheet attached)

The Pledge of Allegiance was recited by those present.

**August Monthly Meeting Minutes:** Supervisors reviewed the minutes. A motion was made by Gietzen and seconded by Ellingson to approve the August 2022 Meeting Minutes. Motion passed unanimously.

**Financial Report:** Harris reported the figures for August 2022 as follows:

General Fund	\$ 26,202.48
Road & Bridge Fund	\$ 102,624.46
Township Equipment Fund	\$ 15,000.00
ARPA Fund	\$ 27,102.00
Fire Fund	\$ 3,965.96
Verizon Lease Payment	<u>\$ 6,926.09</u>
Total	\$181,820.79

A motion was made by Kirchenwitz to approve the August 2022 Financial Report. A second was made by Gietzen. Motion passed unanimously. Harris reported that the numbers for CTAS agreed with the Bank Statement. Harris reported that a total of \$1,413.09 was received during August 2022. A motion was made by Kirchenwitz and seconded by Ellingson to make a \$6,000.00 payment on the Township's loan from the Money Market account (Verizon Lease Payment Acct). Motion passed unanimously.

**Bills for September:** Harris presented the bills for September 2022 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

### **OLD BUSINESS**

**Supervisor's Road Tour:** (Separate Printout).

**Rodel Drive/Trail:** Kirchenwitz reported that he met Lyle Hovde on Rodel Drive and traveled the road/trail with him. During the travel, Kirchenwitz pointed out specific items that would need to be taken care of prior to any further discussion. Kirchenwitz did note the turn-arounds looked great, but that certain areas of the road would need to be widened to meet the 24' road surface. No one was in attendance at the meeting for Rodel Drive/Trail. Harris reported to the Board that once a petition is received by the Board, it must be acted upon within 30 days. If the petition is denied, parties must wait one year before submitting another petition.

**Noxious Weed Report:** Gietzen reported that he would have a complete report for the October meeting.



**EMS Meetings Report:** Harris attended two meetings for EMS in August. At each meeting, members of the Joint Powers Board for EMS discussed the state of EMS and the need for financial support. Methods discussed were the possibility of each member organization contributing on their own; or developing a taxing district in which each member organization would contribute either by an amount based upon population or property tax valuation. Those present at the meeting were asked to take this information back to their organizations to make a decision and inform their voting residents at the Annual Meeting to be held in March 2023.

**395<sup>th</sup> Street/Beaver Dam Road Beaver Problems:** Gietzen reported that this beaver problem on 395<sup>th</sup> Street has been happening for over two months. He reported that the beaver even dug a hole in the road by the culvert approximately 2' deep. Gietzen put out markers so that vehicles stay away from it and will put out cones after the meeting. Gietzen reported that he has been working with Randy Klawitter and Gary Freeman to trap the beavers. He reported that Freeman required \$75.00 per beaver. Klawitter trapped three (3) beaver and Freeman trapped one (1) on 395<sup>th</sup> Street. Freeman has been trapping on Beaver Dam Road as well near the culvert. Gietzen reported that Jeff Wells pulled out the beaver leveler from the culvert that was plugged and managed to clear it. Supervisors discussed the price required by Freeman. After discussion, a motion was made by Kirchenwitz to pay \$75.00 per beaver with Gietzen seconding. Motion carried unanimously. Gietzen will give claim forms as needed for the October meeting.

**Lake Access Road:** An issue came up last month when All American Title submitted an assessment form for Dead Lake Township to sign off on. Harris noticed that there were parcels that Abbywood Resort, LLC claimed (formerly Pocahontas) as under their ownership, but were in fact, the Lake Access Road owned by the Township. Harris contacted the 7<sup>th</sup> District Court to get the Certified Court Copy of the legal proceedings and final order. In Township files, there was an original copy of mediation between Barnick's (Pocahontas) and Dead Lake Township whereby Barnick's agreed to a quit claim deed to the Township. No deed was found. Harris took the original court proceedings paperwork in to the Otter Tail Recorder's Office and ask that it be recorded since a previous look did not show any such recording. It appears now that Harris will need to look for a quiet title from the beginning of 2022 to determine what happened when Pocahontas was sold. Abbywood Resort, LLC claims to own this property because of the sale of Pocahontas to them. Harris wrote up an Ordinance 091222 to control the parking on the Lake Access Road. Kirchenwitz made a motion to approve the Ordinance 091222 with Ellingson seconding. Motion passed unanimously. Harris will need to take this Ordinance to the County Commissioner's meeting to get approval, get it published in a specific newspaper, and get it published in the Law Library so that Otter Tail County Deputies are able to issue tickets to those parking on Lake Access Road. Kirchenwitz motioned to approve a letter being sent to Abbywood Resort, LLC. A second was made by Gietzen. Motion approved unanimously. A report will be given at the October meeting.

## **NEW BUSINESS**

**Mowing Ditches:** Supervisors discussed the need to mow ditches again, but were concerned about the pile up of gravel on the sides of the road not allowing the mower blades to get right at the edge of the road. After discussion, Gietzen was asked to contact Jeff Wells, Wells Excavating, LLC to do the mowing. Kirchenwitz also told the Board that while Al Sazama would be here for the remainder of the fall, he will be leaving the area for southern Minnesota so the Board will need to seek out another grader operator and back-up snow plow driver. Ellingson reported that he will talk to Sazama about getting the gravel back on the road so it isn't lost once snow plowing starts. After discussion by Supervisors, Kirchenwitz moved to have Harris put an ad in the newspaper and swap n shop for a grader operator and back-up snow plow driver. Ellingson seconded. Motion carried unanimously.



**Dead Lake Township Board Meeting  
September 12, 2022**

**Star Lake/Beaver Dam Road – No Parking:** An email was received from the Star Lake Property Owners Association requesting Dead Lake Township to put up No Parking signs on Beaver Dam Road. Apparently, during the winter particularly, people are parking on both sides of Beaver Dam Road making it impossible to get traffic through. Supervisors discussed the fact that in previous years No Parking signs were installed. Kirchenwitz spoke with Gail Hagen, author of the email, and informed her of the action of the Township in the past and no further action will be taken at this time. Those signs are either ignored or pulled down. Since there is no way for authorities to enforce the signs, Dead Lake Township has done all it can. An email will be sent back to the Star Lake Property Owners.

**DOT Township Trucks:** Supervisors discussed the need to get the snow plow trucks in for DOT Inspection prior to the snow flying. The blades from Kris Engineering arrived and will need to be put on. After discussion, Gietzen and Kirchenwitz agreed to get the trucks in to Lakes Area Truck Repair. Ellingson abstained from that conversation. Supervisors then discussed the blades specifically and agree to take the trucks to Perham Steel Welding. In the meantime, Ellingson wants to talk to the City of Perham regarding mounting blades.

**Request for Approach:** Mark Matual turned in his request for an additional approach to his property at 37847 Dead Lake Rd where he is building a new home. Ellingson did the initial inspection. Matual will contact the Township when the approach is complete. A deposit of \$500 has been received. Motion made by Gietzen and seconded by Kirchenwitz to approve the installation of the approach. Motion carried unanimously.

**Variance Hearings:** Two requests were received from Otter Tail County - Nelson, on Marion Lake and Ferguson on Rodel Drive. Supervisors were informed of these variance requests prior to the meeting.

**Verify Levy to County Auditor:** Harris reported receiving the levy verification request from the County. The verification will be sent in prior to September 30, 2022. This is the levy for 2023.

**Central Specialties:** Kirchenwitz reported that Central Specialties will be coming in the next few weeks.

**385<sup>th</sup> Avenue Natural Gas:** Kirchenwitz reported that natural gas is being installed on 385<sup>th</sup> Avenue, but that no one informed the Township they would be digging in the road right-of-way of Township roads. Kirchenwitz put in a call to Lake Region but has not heard back at this time.

**Upcoming Items on the Calendar:** Nothing for October.

**Housekeeping Items:** Two Items were shown to Supervisors.

The next regular Board Meeting will be held at 6:00 p.m. on October 10, 2022 at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 7:12 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Cheryl Harris, Clerk/Treasurer

Approved:

  
\_\_\_\_\_  
Justin Kirchenwitz, Chairperson

# 2022 Dead Lake Township Road Tour

## September Notes

**Murray:** Gravel from the corner to the turn-around. Supervisors noted that travel on this road has increased substantially. Motion by Kirchenwitz and second by Ellingson to add gravel. Motion carried unanimously. Gravel was applied thickly. A letter will be sent to the U.S. Fish and Wildlife and DNR requesting donations to upkeep of this road as it has become increasingly used due to the turn-around installed by DNR where the lake almost meets the road. Letters are being sent. Kirchenwitz spoke with DNR who informed him that there is grant money available for various purposes. Supervisors discussed the need to look into this and asked Harris to investigate and report back.

**380<sup>th</sup> Ave:** Gravel the top of the hill, tree and brush in ditch. Kirchenwitz motioned with Ellingson seconding to hire Wells Excavating, LLC to do the tree and brush removal in the ditch. Motion carried unanimously. Kirchenwitz motioned and Ellingson seconded to add gravel to the top of the hill. Motion carried unanimously. This road has been graveled, but the trees still need to be cut. There are still some Poplar trees in the ditch. Wells received permission from landowners to remove these trees. Complete.

**360<sup>th</sup> St:** Trees on south side of road between Egret and Govern. Kirchenwitz motioned with Gietzen seconding to hire Wells Excavating, LLC to remove trees as stated. Trees still need to be removed. Jeff Wells said he just received permission from owners to remove needed trees. Tree removal continues.

**Cozy Cove Rd.** Ditching by resort, finish trees from last year making turn around larger and sloping water to the back. Kirchenwitz motioned and Ellingson seconded hiring Wells Excavating, LLC to finish on the trees. Motion carried unanimously. Gietzen moved and Ellingson seconded getting a quote for the turn-around. Motion carried unanimously. Estimates for this work are coming. This project is still waiting for quotes. Quotes were received from Christensen Construction and Wells Excavating, LLC. With the lower quote, the project was awarded to Wells Excavating, LLC.

### Legend:

May

June

July

August

September



Date Range : 8/18/2022 To 9/30/2022


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/12/2022	Megen Kirchenwitz	Election Judge; training; mileage	9310	\$255.79	100-41410-112- 100-41410-112-34	Elections Elections	\$212.50 \$43.29
09/12/2022	Carey C Lund	Election Judge; training; mileage	9311	\$177.13	100-41410-112- 100-41410-112-34	Elections Elections	\$162.50 \$14.63
09/12/2022	Ervin Wickham	Election Judge; training; mileage	9312	\$204.47	100-41410-112- 100-41410-112-34	Elections Elections	\$187.50 \$16.97
09/12/2022	Derene Johnsen	Election Judge; training; mileage	9313	\$180.05	100-41410-112- 100-41410-112-34	Elections Elections	\$162.50 \$17.55
09/12/2022	Diane Matejka-Lund	Election Judge; training; mileage	9314	\$152.93	100-41410-112- 100-41410-112-34	Elections Elections	\$150.00 \$2.93
09/12/2022	Kathy Baker	Election judge; training; mileage	9315	\$180.42	100-41410-112- 100-41410-112-34	Elections Elections	\$150.00 \$30.42
09/12/2022	Vicki Riedinger	Election Judge; training; mileage	9316	\$240.09	100-41410-112- 100-41410-112-34	Elections Elections	\$150.00 \$90.09
09/12/2022	Joan Varholdt	Election Judge/Mileage/training	9317	\$270.69	100-41410-112-34 100-41410-112-	Elections Elections	\$8.19 \$262.50
09/12/2022	Karen Seaton	Election Judge, training, mileage	9318	\$206.81	100-41410-112-	Elections	\$187.50

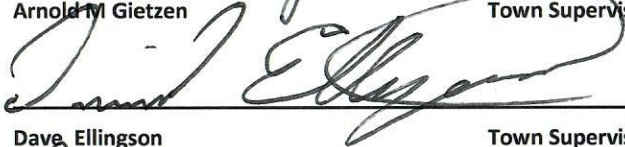
Date Range : 8/18/2022 To 9/30/2022


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-41410-112-34	Elections	\$19.31
09/12/2022	Shannon Terry	Election Judge; training; mileage	9319	\$233.13			
					100-41410-112-100-41410-112-34	Elections Elections	\$187.50 \$45.63
09/12/2022	Jocelyn Kerr	Election Judge; training; mileage	9320	\$242.63			
					100-41410-112-34 100-41410-112-	Elections Elections	\$30.13 \$212.50
09/06/2022	United Community Bank	Payment on Loan September 2022	9321	\$1,000.00			
					285-41940-612-36	General Government Buildings and Plant	\$236.45
					285-41940-602-36	General Government Buildings and Plant	\$763.55
09/12/2022	City of Dent	Second half of Fire Contract 2022	9322	\$7,850.00			
					225-42210-310-	Fire Administration	\$7,850.00
09/12/2022	Ron Carrlson	36 pr gopher feet	9323	\$117.00			
					201-43101-454-	Highways, Streets & Roadways	\$117.00
09/12/2022	Carr's Tree Service Inc	2022 Ditch spraying in Township	9324	\$4,015.00			
					201-43101-405-109	Highways, Streets & Roadways	\$4,015.00
09/12/2022	Lakes Area Cooperative	Bulk Diesel: 663 gal @ \$4.30/gal	9325	\$2,850.00			
					201-43101-212-45	Highways, Streets & Roadways	\$2,850.00
09/12/2022	Postmaster	Box rental for 1 year	9326	\$66.00			
					100-41901-418-	Other General Government	\$66.00
09/12/2022	Kris Engineering, Inc	nuts/bolts; freight, 6 plow blades	9328	\$4,572.07			
					201-43126-221-38	Road and Bridge Equipment	\$4,572.07

Date Range: 8/18/2022 To 9/30/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/12/2022	PERA	PERA deductions for employees September 2022	9329	\$354.85	100-41950-121-111 100-41950-173-113	Tax Payments Tax Payments	\$190.10 \$164.75
09/12/2022	Dawn Lueders	40 Miles reimbursement	9330	\$25.00	100-41425-331-34	Clerk	\$25.00
09/12/2022	Dave Ellingson	35 Miles reimbursement	9331	\$21.88	201-41110-331-34	Council/Town Board	\$21.88
09/12/2022	Arnold Gietzen	60 miles reimbursement	9332	\$37.50	201-43101-331-34	Highways, Streets & Roadways	\$37.50
09/12/2022	Cheryl Harris	Reimb - 240 mileage	9333	\$150.00	100-41425-331-34	Clerk	\$150.00
<b>Total For Selected Claims</b>				<b>\$23,403.44</b>			<b>\$23,403.44</b>

  
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 Arnold M Gietzen Town Supervisor

  
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 Dave Ellingson Town Supervisor

  
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 Justin W Kirchenwitz Town Supervisor

9-12-22  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

8-18-22 OTC <sup>Recorder's Office</sup> ~~Dist Ct~~ 9329 46.00  
 8-14-22 OTC Dist Ct 9309 14.00

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 201-4133  
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