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**Dead Lake Township**  
**PO Box 54**  
**Richville, MN 56576**

**Resolution 06-800-01 through 04**

**Appendix<sup>A</sup> dated May 8, 2017**

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**WHEREAS**, the Township Board is responsible for the financial receiving and spending monies for the Township, and;

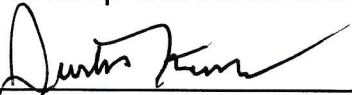
**WHEREAS**, the Township Board is now operating under Option A, B and D, and;

**WHEREAS**, the employee position of Clerk/Treasurer is responsible for depositing funds when received for the Township and preparing checks for disbursement for the Township and reporting the Financial Report at each Board Meeting, and;

**WHEREAS**, the Township Board appoints the employee position of Clerk/Treasurer,

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Board appoints Cheryl Harris as of the date below to the employee position of Clerk/Treasurer for Dead Lake Township and authorizes access to the Checking Account, Verizon Lease Payment Account (Money Market), Safety Deposit Box and any Certificates of Deposit held by the Township for the purpose of doing Township business.


**FURTHER, BE IT KNOWN**, that upon termination of employment, all access will be revoked by notifying United Community Bank or any Financial Institution where Township accounts are held.

  
Justin Kirchenwitz, Supervisor, Chairperson

5/8/2017  
Date

  
Dan O'Boyle, Supervisor, Vice-Chairperson

  
Arnold Gietzen, Supervisor

  
Vince Prososki, Supervisor

  
Duane Ard, Supervisor

Resolution 06-800-01 through 04

**Dead Lake Township  
Ottertail County, Minnesota**

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**Appendix B-4**

Let the signatures below affirm that by unanimous vote the Supervisors of Dead Lake Township, on the date indicated, do hereby declare the following:

<u>Bank Account</u>	<u>Number of Signatures Needed</u>	<u>Specific Persons</u>
Township NOW Checking	2	Chair or Vice Chair Clerk & Treasurer
Township Money Market	2	Chair or Vice Chair Clerk & Treasurer
Township Money Market Transfers	1	Clerk/Treasurer
Certificate of Deposit	1	Clerk/Treasurer
Safe Deposit Box	1	Any Township Official possessing SDB key

NOTE: If Deputy Clerk or Deputy Treasurer are filling in for those respective offices, they may sign in place of the Clerk or Treasurer for whom they are temporarily replacing.

Dated: April 10, 2017

  
\_\_\_\_\_  
Chairperson

Attest:

  
\_\_\_\_\_  
Clerk

Resolution 06-800-01 through 04

Dead Lake Township  
Otertail County, Minnesota

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**Appendix B-3**

Let the signatures below affirm that by unanimous vote the Supervisors of Dead Lake Township, on the date indicated, do hereby declare the following:

<u>Bank Account</u>	<u>Number of Signatures Needed</u>	<u>Specific Persons</u>
Township NOW Checking	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market Transfers	1	Treasurer/ <i>Clerk</i>
Certificate of Deposit	2	Clerk & Treasurer
Safe Deposit Box	1	Any Township Official possessing SDB key

NOTE: If Deputy Clerk or Deputy Treasurer are filling in for those respective offices, they may sign in place of the Clerk or Treasurer for whom they are temporarily replacing.

Dated: April 18, 2016

  
Justin Kirchenwitz / Chairperson

Attest:

  
Diane Matejka-Lund / Clerk

Resolution 14-800-05

*Dead Lake Township  
Ottertail County, Minnesota*

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**Resolution for Establishment of Money Market Account  
For the Verizon Lease Monies**

**WHEREAS**, the town board performs a number of duties on behalf of the town; and

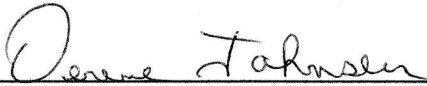
**WHEREAS**, these duties include, but are not limited to, financial responsibility to receive monies from Verizon for the lease of part of the Township Hall land; and

**WHEREAS**, the lease monies received will need to be transferred as are necessary between accounts held by the township, and


**WHEREAS**, the township has an account at United Community Bank in Dent, MN and are required by the bank to provide signatures for various accounts;

**THEREFORE, NOW BE IT RESOLVED**, the town board approves the creation of a new account to allow Verizon to electronically deposit monies for lease payments that is separate from the other Township accounts and authorize the Clerk and Treasurer to transfer monies from the Money Market Account to be established to the General Fund for the purpose of writing checks as needed.

Adopted by the Dead Lake Township Supervisors this 13th day of October 2014.


  
\_\_\_\_\_  
Derene Johnsen, Chairperson

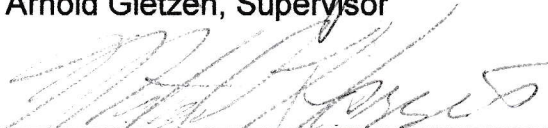
Attested:

  
\_\_\_\_\_  
Cheryl Harris, Clerk

Supervisor signatures:

  
\_\_\_\_\_  
Randy Severson, Vice- Chairperson

  
\_\_\_\_\_  
Arnold Gietzen, Supervisor

  
\_\_\_\_\_  
Michael Harris, Supervisor

Resolution 06-800-01 through 04

*Dead Lake Township  
Ottertail County, Minnesota*

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**Appendix B-2**

**April 14, 2014**

Let the signatures below affirm that by unanimous vote the Supervisors of Dead Lake Township, on the date indicated, do hereby declare the following:

<u>Bank Account</u>	<u>Number of Signatures Needed</u>	<u>Specific Persons</u>
Township NOW Checking	3	Chair or Vice Chair Clerk & Treasurer
Certificate of Deposit	2	Clerk & Treasurer Chair or Vice-Chair
Safe Deposit Box	1	Any Township Official possessing SDB key


NOTE: If Deputy Clerk or Deputy Treasurer are filling in for those respective offices, they may sign in place of the Clerk or Treasurer for whom they are temporarily replacing.

NOTE: On the Certificates of Deposit, in order to redeem them, either the Clerk or Treasurer MUST be present, while if needed, either the Chair or Vice-Chair may co-sign. Preference would be the Clerk and Treasurer.

Dated: April 14, 2014

  
\_\_\_\_\_  
Chairperson - Derene Johnson

Attest:

  
\_\_\_\_\_  
Cheryl Harris, Clerk

Resolution 06-800-01 through 04

*Dead Lake Township  
Ottertail County, Minnesota*

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**Appendix B-2**

**April 8, 2013**

Let the signatures below affirm that by unanimous vote the Supervisors of Dead Lake Township, on the date indicated, do hereby declare the following:

<u>Bank Account</u>	<u>Number of Signatures Needed</u>	<u>Specific Persons</u>
Township NOW Checking	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market Transfers	1	Treasurer
Certificate of Deposit	2	Clerk & Treasurer
Safe Deposit Box	1	Any Township Official possessing SDB key

NOTE: If Deputy Clerk or Deputy Treasurer are filling in for those respective offices, they may sign in place of the Clerk or Treasurer for whom they are temporarily replacing.

Dated: April 8, 2013

  
\_\_\_\_\_  
Derene Johnsen, Chairperson

Attest:

  
\_\_\_\_\_  
Cheryl Harris, Clerk

Resolution 06-800-01 through 04

*Dead Lake Township  
Ottertail County, Minnesota*

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**Appendix B**

**March 12, 2007**

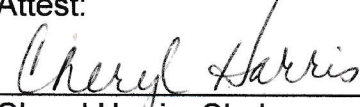
Let the signatures below affirm that by unanimous vote the Supervisors of Dead Lake Township, on the date indicated, do hereby declare the following:

<u>Bank Account</u>	<u>Number of Signatures Needed</u>	<u>Specific Persons</u>
Township NOW Checking	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market	3	Chair or Vice Chair Clerk & Treasurer
Township Money Market Transfers	1	Treasurer
Certificate of Deposit	2	Clerk & Treasurer
Safe Deposit Box	1	Any Township Official possessing SDB key
Bjornstad Cartway Checking	3	Chair or Vice Chair Clerk & Treasurer
Murray Road Checking	3	Chair or Vice Chair Clerk & Treasurer

Dated: March 12, 2007

  
Steve Langlie, Chairperson

Attest:

  
Cheryl Harris, Clerk

Resolution 06-800-01

*Dead Lake Township  
Ottertail County, Minnesota*

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**Resolution for Bank Signatures – Checking Account**

**WHEREAS**, the town board performs a number of duties on behalf of the town;

**WHEREAS**, these duties include, but are not limited to, financial responsibility to pay just claims presented;

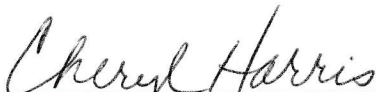
**WHEREAS**, the town board may change due to elections each March as mandated by the State of Minnesota;

**WHEREAS**, the township has an account at Farmer's State Bank in Dent, MN and are required by the bank to provide signatures for various accounts;

**THEREFORE, NOW BE IT RESOLVED**, the town board approves the Appendix A attached and dated April 10, 2006 with signatures of those town officers approved to sign for the checking account. Those town officers will be the designated and recognized Chairperson or Vice-Chairperson, Clerk and Treasurer. Be it also resolved that the Deputy Clerk and Deputy Treasurer are added to this list to be authorized to sign in the event that the elected Clerk and elected Treasurer are unable to perform the necessary job as provided for in MS 367.12 and MS 367.161 respectively.

Adopted this 10<sup>th</sup> day of April, 2006.

  
Steve Langlie, Chairperson

Attest:   
Cheryl Harris, Clerk



Resolution 06-800-02

*Dead Lake Township  
Ottertail County, Minnesota*

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**Resolution for Bank Signatures – Money Market Account**

**WHEREAS**, the town board performs a number of duties on behalf of the town;

**WHEREAS**, these duties include, but are not limited to, financial responsibility to pay just claims presented and transfer monies as are necessary between accounts held by the township;

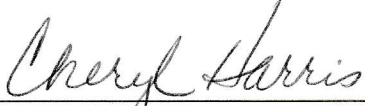
**WHEREAS**, the town board may change due to elections each March as mandated by the State of Minnesota;

**WHEREAS**, the township has an account at Farmer's State Bank in Dent, MN and are required by the bank to provide signatures for various accounts;

**THEREFORE, NOW BE IT RESOLVED**, the town board approves the Appendix A attached and dated April 10, 2006 with signatures of those town officers approved to sign for the money market account for either withdrawal or transfer to another township account. Those town officers will be the designated and recognized Chairperson or Vice-Chairperson, Clerk and Treasurer. Be it also resolved that the Deputy Clerk and Deputy Treasurer are added to this list to be authorized to sign in the event that the elected Clerk and elected Treasurer are unable to perform the necessary job as provided for in MS 367.12 and MS 367.161 respectively.

Adopted this 10<sup>th</sup> day of April, 2006.

  
Steve Langlie, Chairperson

Attest:   
Cheryl Harris, Clerk

Resolution 06-800-03

*Dead Lake Township  
Ottertail County, Minnesota*

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**Resolution for Bank Signatures – Certificate of Deposits**

**WHEREAS**, the town board performs a number of duties on behalf of the town;

**WHEREAS**, these duties include, but are not limited to, financial responsibility to pay just claims presented, transfer monies as are necessary between accounts held by the township, and create or redeem certificates of deposit as necessary;

**WHEREAS**, the town board may change due to elections each March as mandated by the State of Minnesota;

**WHEREAS**, the township has an account at Farmer's State Bank in Dent, MN and are required by the bank to provide signatures for various accounts;

**THEREFORE, NOW BE IT RESOLVED**, the town board approves the Appendix A attached and dated April 10, 2006 with signatures of those town officers approved to sign for the certificates of deposit for either creation or redemption of those certificates. Those town officers will be the designated and recognized Chairperson or Vice-Chairperson, Clerk and Treasurer. Be it also resolved that the Deputy Clerk and Deputy Treasurer are added to this list to be authorized to sign in the event that the elected Clerk and elected Treasurer are unable to perform the necessary job as provided for in MS 367.12 and MS 367.161 respectively.

Adopted this 10<sup>th</sup> day of April, 2006.

Attest:

Cheryl Harris  
Cheryl Harris, Clerk

Steve Langlie  
Steve Langlie, Chairperson