

*Dead Lake Township
PO Box 54*

Richville, MN 56576

Dead Lake Township Emergency Meeting

April 23, 2022

Supervisors Justin Kirchenwitz, Arne Gietzen, and Dave Ellingson were present with one person in the audience. Sign in sheet attached.

At 8:00 a.m., Kirchenwitz called the meeting to order. Supervisors discussed the resignation email from Clerk/Treasurer Kim Wells. Gietzen reported that he had spoken with Wells to see if she would change her mind. A motion was made by Kirchenwitz, seconded by Ellingson to accept the resignation. Motion carried unanimously.

Kirchenwitz presented a letter to remove Kim Wells from all Township accounts at United Community Bank effective immediately. Kirchenwitz made the motion with Gietzen seconding. Motion carried unanimously.

Supervisors had a long discussion about what their options were such as looking for clerks from other townships, hiring a different clerk, discussed changing the format back to a clerk and treasurer so if this happened again the township would have someone to help fill in or take over. They also discussed placing an ad for the position. Kirchenwitz reported that he had reached out to former Clerk/Treasurer Cheryl Harris to ask if she would help. Harris stated that she would but only on an interim basis. After lengthy discussion Ellingson made a motion to appoint/hire Cheryl Harris on an interim basis while the township was actively looking for another Clerk/Treasurer. The motion was seconded by Kirchenwitz, and carried unanimously.

Kirchenwitz made a motion to give Cheryl Harris access to all Township bank accounts, safety deposit box, files, safe and all items necessary to do the job. The motion was seconded by Ellingson and carried unanimously.

Kirchenwitz had asked to revise the motion Ellingson had made to be "effective immediately". Ellingson revised the motion to include "effective immediately". The motion was seconded by Kirchenwitz and carried unanimously.

Kirchenwitz presented a letter for the supervisors to sign adding Cheryl Harris to all the Township accounts at United Community Bank. Supervisors signed both letters.

Kirchenwitz made a motion to adjourn and Ellingson seconded. Motion carried unanimously.

Meeting adjourned at 8:50 *AM*.

Respectfully submitted by:

Justin Kirchenwitz

Justin Kirchenwitz, Chairperson

5/23/22

Date