

*Dead Lake Township
PO Box 54
Richville, MN 56576*

Dead Lake Township Monthly Meeting Minutes

July 8, 2024

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Troisdahl and Dawn Lueders.

There was one visitor in the audience. (See attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the June 2024 minutes. A motion was made by Ard and seconded by Kirchenwitz to approve the June 2024 Meeting Minutes. Motion passed unanimously.

Financial Report: Troisdahl reported the figures for June 2024 as follows:

General Fund	\$ 24,788.47
Road & Bridge Fund	\$ 118,356.47
Township Equipment Fund	\$ 61,830.17
Fire Fund	\$ 4,340.66
Verizon Lease Payment	<u>\$ 4,096.29</u>
Total	\$213,412.06

Kirchenwitz made a motion to approve the June 2024 Financial Report. The second was made by Ard. Motion passed unanimously. Troisdahl reported that a total of \$1,554.89 was received during June 2024. The Supervisors discussed paying the first installment of the Perham EMS obligation. It was motioned by Kirchenwitz to transfer the \$17,451.00 due to Perham EMS from the Township Equipment Fund to the EMS Fund to make the payment. Motion was seconded by Ard. Motion carried unanimously. The funds are in the levy for 2025 to cover all the EMS payments for 2024 and 2025, so the funds will be transferred back to the Township Equipment Fund once funds are received in the EMS Fund.

Bills for July: Lueders presented the bills for July 2024 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

Plugged Culverts: The culverts are still plugged. Ard stated that until we have a trapper it is useless to unplug the culvert. Kirchenwitz tried to get in touch with Pat Little. It was a wrong number. Ellingson has someone getting back to him if he may be able to trap the beaver. Ellingson and Ard will work together to get someone to trap and when they have a trapper, Mr. D's will come in and unplug the culvert, so the beaver becomes active again to trap. Ellingson brought up that the township would want get approval from the landowner for the trapper to be able to go on his land to trap the beaver.

Perham EMS: Kirchenwitz brought up information that he found out since last month's township board meeting. Dead Lake Township is now obligated to the Joint Powers Board for 2026 and 2027. Kirchenwitz brought up the possibility of putting a question on the ballot in March asking the residents of Dead Lake Township if they would want to continue to support the Perham EMS with taxpayer dollars through the annual levy. Ard stated that if a city or township leaves the Joint Powers Board, the Joint Powers Board must vote to allow you back on the Joint Powers Board. The Supervisors discussed the options available to vote for in August at the

Perham EMS(cont): Joint Powers Board meeting. Ard will be voting for the 1/3 population, 1/3 seasonal population, and 1/3 call volume option for billing the members of the Joint Powers Board. A majority vote is needed by the Joint Powers Board to accept this option. Any changes to the bylaws for the Joint Powers Board has to be 100% of the members voting in favor of any changes.

385th Street/390th Avenue: The township received a call from Progressive, the insurance company of the person that hit the signs. Dead Lake Township's sign person will replace the signs and the insurance company will work directly with the sign person to pay for the signs and installation.

Boat lift by the public access: Kirchenwitz looked at the boat lift that is close to the public access and feels for now the boat lift is okay for now and does not seem to be causing any problems for people using the public access. If it becomes a problem and causes an issue, then the township will get involved.

Spraying & Mowing the Right-of-Way: Kirchenwitz stated the weed spraying did not happen on time because of the windy and rainy weather. Kirchenwitz contacted Wells Construction MN and the mowing was done first and Carr's will wait for 10 days after the mowing and then do the spraying of the right-of-way.

Fire Extinguisher Inspections: Lueders stated that Summit Fire has Dead Lake Township on the list for August inspections because that is when it was done last year. Summit Fire will be in touch with Lueders in July and schedule a time to come in and service the fire extinguishers.

Tree and brushing by Misty Thaler's on 380th Ave: Lueders received the letters back as refused that were sent to Misty regarding the intention of the township to remove the brush and part of the tree by her property. Kirchenwitz stated that he will let Wells Construction MN know to trim and cut what is outside of the fence.

NEW BUSINESS

Road Tour: Supervisors discussed that everything is done except the trees which will be ongoing for a little while.

Noxious Weed Report: Ard reported that he spoke to a couple of residents about their noxious weeds and the residents took care of removing the noxious weeds.

Boring plan for Dave & Karen McFadzen: The board received a request to allow the McFadzen's to bore under Beaver Dam Road for a sprinkler system that would take the water from the lake. Ard stated he looked over the site and informed the McFadzen's through email that they had to bore under Beaver Dam Road and are not allowed to trench the road or right-of-way. He told McFadzen's they are responsible for any damage to the road or right-of-way. A motion was made by Kirchenwitz and seconded by Ellingson to allow McFadzen's the boring request.

Bob Lorezel septic plan at 39147 South Marion Drive: Bob Lorezel submitted a plan for replacing existing septic tanks due to roots growing in the current system. The existing tanks, as well as the new tanks will be within the road right-of-way. Lorezel is asking for a letter from the township stating that he has permission to place the tanks in the right-of-way. The Supervisors looked at the map and question if the location is even within the township road. The location appears to be on a private road according to the map. The Supervisors will look over the location and if it is a private road then we have no jurisdiction over the septic repairs and can send a letter letting Lorezel's know.

Election Judge List: Lueders requested a motion and second on who the election judges are for the Primary Election on August 13th and General Election on November 5th. They are Joan Varholdt, Erv Wickham, Megan Kirchenwitz, Shelly Blauert, Craig & Diane Lund, Jocelyn Kerr, Derene Johnsen, Mark & Karen Seaton, Kathy Baker, Dave & Mildred Stang. Kirchenwitz motioned for approval with Ellingson seconding. Motion carried unanimously.

Calendar Items: Lueders received the information and affidavit of candidacy for a representative from Dead Lake Township to be on the Perham Hospital Board. Kirchenwitz will reach out to Spencer Schram and let him know if he wants to run again to get in touch with Lueders for the paperwork. The paperwork is due by August 13th.


Housekeeping Items: A letter was received from East Otter Tail Soil and Water regarding the statute for mowing ditches. Ditches cannot be fully mowed until after August 1st unless you are controlling noxious weeds. The exception is the top 8 feet of the ditch can be mowed anytime.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on August 12th, 2024, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 6:52p.m.

Respectfully submitted:


Dawn Lueders, Clerk

Approved:


Justin Kirchenwitz, Chairperson

Date Range : 7/8/2024 To 7/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/10/2024	Postmaster	stamps	9744	\$68.00	100-41901-322-104 201-43101-322-905	Other General Government Highways, Streets & Roadways	\$68.00
07/17/2024	Designs by Tes	flowers for Cheryl's Memorial service	9745	\$113.85	100-49001-430-	MISCELLANEOUS	\$113.85
07/18/2024	Nitro Pro	pdf program for computer	9746	\$193.26	100-41425-209-	Clerk	\$193.26
Total For Selected Claims				\$375.11			\$375.11

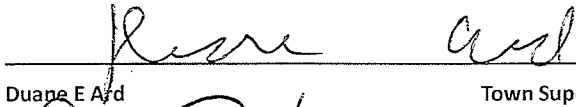


Dave Ellingson

Town Supervisor

8/12/24

Date

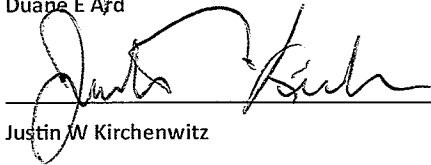


Duane E Ard

Town Supervisor

8/12/24

Date



Justin W Kirchenwitz

Town Supervisor

8/12/24

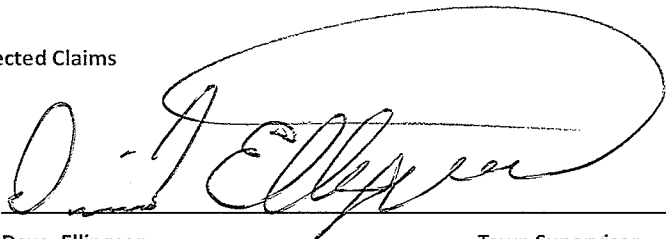
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Date Range : 7/12/2024 To 8/12/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/03/2024	Arvig	Internet monthly fee	9748	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
08/05/2024	United Community Bank	August loan payment	9749	\$1,000.00	285-41501-602- 285-41501-612-	Financial Administration Financial Administration	\$868.58 \$131.42
08/12/2024	Lake Region Electric Coop	Electric Bill - July 2024	9750	\$55.22	100-41940-381-49	General Government Buildings and Plant	\$55.22
08/12/2024	Lakes Area Truck Repair Inc	dry graphite lubricant and strobe light for grader	9751	\$168.16	201-43126-221-31	Road and Bridge Equipment	\$168.16
08/12/2024	Minnesota Unemployment Insurance Fu	Unemployment Benefit Paid to Randolph Knaust - Quarter 2 of 2024	9752	\$153.79	201-49241-142-	Insurance - Unemployment	\$153.79
08/12/2024	Wells Construction MN LLC	Remove trees on 7/23, 7/24, 7/25	9753	\$4,620.00	201-43101-447-	Highways, Streets & Roadways	\$4,620.00
08/12/2024	Doug Kugler	3 beaver trapped	9754	\$225.00	201-42701-453-	Animal Control Expenditures	\$225.00
08/12/2024	Dawn Lueders	mileage reimbursement for 196 miles @ .67	9755	\$131.32	100-41425-331-34	Clerk	\$131.32
08/12/2024	Tammy Trosdahl	mileage reimbursement; 24 miles @ .67	9756	\$16.08	100-41510-331-34	Treasurer	\$16.08
08/12/2024	PERA	Withholding for PERA August 2024	9757	\$347.63	100-41950-121- 100-41950-173-	Tax Payments Tax Payments	\$186.23 \$161.40

Date Range : 7/12/2024 To 8/12/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/12/2024	Internal Revenue Service	Federal Withholding August 2024	9758	\$630.74	100-41950-127-	Tax Payments	\$630.74
08/12/2024	Lakes Community Cooperative	353 gallons of LP for prepay contract for winter @ \$1.60 per gallon	9759	\$564.80	100-41940-217-43	General Government Buildings and Plant	\$564.80
08/12/2024	Dave Ellingson	Mileage Reimbursement 45 miles @ .67 per mile	9760	\$30.15	201-41110-331-34	Council/Town Board	\$30.15
Total For Selected Claims				\$8,029.84			\$8,029.84

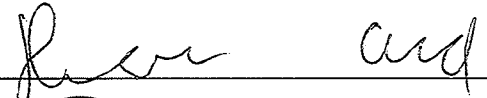


Dave Ellingson

Town Supervisor

8/12/24

Date

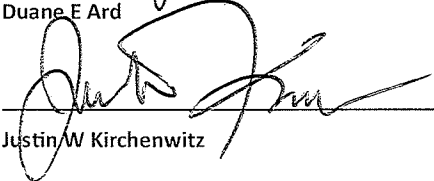


Duane E Ard

Town Supervisor

8/12/24

Date



Justin W Kirchenwitz

Town Supervisor

8/12/24

Date