

Dead Lake Township
Town Board Meeting Minutes
March 7, 2022

At 5:00 p.m., The meeting was called to order.

Present: Justin Kirchenwitz, Duane Ard, Arnold Gietzen, Dave Ellingson and Kim Wells.

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Gietzen made a motion to approve the February 2022 meeting minutes with Ard seconding the motion. Motion approved unanimously.

Financial Report: Wells reported the figures for February as follows:

General Fund	\$ 30,299.27
Road/Bridge Fund	\$ 141,165.54
Township Equipment Fund	\$ 15,000.00
Verizon Lease Payment	\$ 4,622.08
Fire Fund	\$ <u>2,480.04</u>
Total	\$ 193,566.93

A motion was made by Kirchenwitz to approve the February 2022 Financial Report, Gietzen seconded. Motion passed. Wells reported that a total of \$64,729.11 was received during the month of February 2022; and the accounts balanced with the bank statements.

Bills: Wells presented the March 2022 bills for approval. After discussion, a motion was made by Gietzen and seconded by Kirchenwitz to approve the March bills. Motion passed.

OLD BUSINESS

Road Projects/Levy/Turn Arouds: The Supervisors discussed the upcoming road projects, the turn arounds for the road grader and the snowplow trucks to turn around on. There was also discussion of a ditch repair and reshaping on Cozy Cove Road.

Snowplow Operator Backup: Supervisors discussed having a backup snowplow operator. Jeff Wells was a backup for snow removal in February and told the Supervisors that he could possibly help out in the future.

Road Grader Operator: Don Walz might be able to be a backup operator. After Supervisor discussion, Kirchenwitz made a motion to put an ad in the paper for a road grader operator. Ard seconded. Motion carried. The Clerk will look for an ad that was ran previously and put the ad in the area newspaper.

NEW BUSINESS

MAT Mileage Increase: Clerk reported that MAT notified the township of a mileage increase of \$.2.5. The mileage was \$.56 and is now increased to \$.58.5.

Resolution Establishing Precinct/Polling Place: Kirchenwitz made a motion to designate the Dead Lake Township Hall as the precinct/polling place. Ard seconding. Motion carried unanimously. Clerk will send it in to OTC.

Quotes Turned In To Township: The tree trimming and brush removal quotes were from Sazama Road Maintenance, and Wells Excavating. Supervisors discussed having both of them to be able to do tree & brush removal as long as they have their Certificate of Insurance updated and turned in to the Clerk. Clerk reported that she has both of their Certificates of Insurance. There was a ditch mowing quote from Wells Excavating for \$128.50 per hour (same as last year price). Kirchenwitz made a motion to accept Wells Excavating with Gietzen seconding. Motion passed.

Quotes Continued: The only quote that was turned in for gravel hauling was from North Central Inc. The quote was for \$10.90 per ton hauling from the Vergas pit to the Township, and \$4.45 per yard hauling from the Dead Lake pit. After Supervisor discussion, Kirchenwitz made a motion to go with North Central quote. Ard seconded. Motion carried unanimously. There was two chloride quotes turned in. North Central quote was \$1.04 per foot. The other quote was from Fergus Pumper for \$.86 per foot. Supervisors discussed going with both companies. They also discussed to spot test another road for the year besides Beaver Dam Road. After Supervisors discussion, Kirchenwitz made a motion to to accept both quotes from both companies and to have Fergus Pumper do Dead Lake Road as a test road this year, and North Central do the other township roads. Ellingson seconded. Motion passed unanimously.

Township Annual Resident Letter: Kirchenwitz and the Clerk will be working on the annual township letter. There needs to be a few things updated and it should be ready to send out soon.

Supervisors Road Tour: This will be put on the April agenda.

Fire Agreement: Kirchenwitz made a motion to accept the Dent Fire Department Agreement, Ard seconded. Motion carried unanimously.

Upcoming Items on Calendar: Our Annual Township Election will be on March 8th, from 5:00 pm until 8:00 pm at the Dead Lake Townhall. Our Annual Township Meeting will be on March 8, at 8:15 following our Election, at the Dead Lake Townhall. MAT Spring Short Courses will be zoom meetings from March 14 thru March 16. Lakes Area Truck Customer Appreciation at the Cactus on March 19, from 2pm to 8pm. EOT Noxious Weed Meeting is on March 24, at 10:00 am.

Housekeeping Items: There was a few advertising items. Signed checks.

Next Board Meeting: The next Board meeting will be held April 11, 2022 at 5:00 pm at the Dead Lake Town Hall. A motion was made by Kirchenwitz and seconded by Ard to adjourn the meeting. Meeting was adjourned at 6:10 pm.

Respectfully Submitted:



Kim Wells, Clerk/Treasurer

Approved:



Justin Kirchenwitz, Chairperson

Date Range: 3/1/2022 To 3/7/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/05/2022	United Community Bank	Payment on Loan	9208	\$1,000.00			
					285-41940-612-36	General Government Buildings and Plant	\$225.85
					285-41940-602-36	General Government Buildings and Plant	\$774.15
03/07/2022	North Central Inc	Payloader Rent for Snow Removal	9209	\$2,625.00			
					201-43122-416-	Unpaved Streets	\$2,625.00
03/07/2022	Wells Excavating LLC	Operated NCI Payloader rented for snow removal & Snow plow truck replacement for Feb.	9210	\$2,152.50			
					201-43122-464-	Unpaved Streets	\$2,152.50
03/07/2022	Lakes Area Truck Repair	Fender Bracket Arm/Hydraulic Hose/Tranny Fluid & Repairs	9211	\$1,052.37			
					201-43126-220-600	Road and Bridge Equipment	\$1,052.37
03/07/2022	Kimberlie Wells	Re-imbursed mileage 87 miles @ .58.5 cents per mile	9212	\$50.90			
					100-41425-331-34	Clerk	\$50.90
03/07/2022	Lakes Area Cooperative	Diesel Fuel for snowplow truck #600	9213	\$596.33			
					201-43126-212-600	Road and Bridge Equipment	\$596.33
03/07/2022	Perham Auto Value	Hydraulic Hose/Too/Wire	9214	\$74.74			
					201-43126-221-600	Road and Bridge Equipment	\$74.74
03/07/2022	NAPA Central	Wrenches/Tranny Fluid	9215	\$214.05			
					201-43126-221-600	Road and Bridge Equipment	\$214.05
03/07/2022	Brians Repair & Tire Service	Tire Supplies/Valve Stems	9216	\$157.74			
					201-43126-222-600	Road and Bridge Equipment	\$157.74

Date Range : 3/1/2022 To 3/7/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/07/2022	Lake Region Electric Coop	Electric Bill - 2022 February	9217	\$133.20	100-41940-381-49	General Government Buildings and Plant	\$133.20
03/07/2022	PERA	PERA deductions for Clerk February 2022 payroll	9218	\$157.51	100-41425-121- 100-41425-173-	Clerk Clerk	\$84.38 \$73.13
Total For Selected Claims				\$8,214.34			\$8,214.34

Arnold M Gietzen

Town Supervisor

Date

Dave Ellingson

Town Supervisor

Date

Duane E Ard

Town Supervisor

Date

Justin W Kirchenwitz

Town Supervisor

Date

Date Range : 3/1/2022 To 3/10/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/09/2022	Shelly Blauert	2022 Township Election Judge/Mileage	9219	\$139.68			
					100-41410-112-34	Elections	\$4.68
					100-41410-112-	Elections	\$135.00
03/09/2022	Joan Varholdt	2022 Township Election Judge/Mileage	9220	\$139.10			
					100-41410-112-34	Elections	\$4.10
					100-41410-112-	Elections	\$135.00
03/09/2022	Megan Kirchenwitz	2022 Township Election Mileage/Election Judge	9221	\$136.17			
					100-41410-112-34	Elections	\$1.17
					100-41410-112-	Elections	\$135.00
Total For Selected Claims				\$414.95			\$414.95

Arnold M Gietzen	Town Supervisor	Date
Dave Ellingson	Town Supervisor	Date
Duane E Ard	Town Supervisor	Date
Justin W Kirchenwitz	Town Supervisor	Date

Date Range : 3/1/2022 To 3/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/24/2022	Minnesota Benefit Association	Group Term Life Insurance Annual Billing for Officers	9223	\$485.00	100-41901-133-56	Other General Government	\$485.00
Total For Selected Claims				\$485.00			\$485.00

_____	_____	_____
Arnold M Gietzen	Town Supervisor	Date
_____	_____	_____
Dave Ellingson	Town Supervisor	Date
_____	_____	_____
Justin W Kirchenwitz	Town Supervisor	Date

Date Range : 3/1/2022 To 3/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/01/2022	Lakes Area Cooperative	Diesel Fuel for snowplow truck #600	9225	\$125.00	201-43126-212-600	Road and Bridge Equipment	\$125.00
03/11/2022	Lakes Area Cooperative	Diesel Fuel for snowplow truck #600	9226	\$184.21	201-43126-212-600	Road and Bridge Equipment	\$184.21
03/14/2022	Best Buy	Copy Paper	9227	\$39.85	100-41425-203-	Clerk	\$39.85
03/14/2022	Lakes Area Cooperative	Diesel Fuel for snowplow truck #600	9228	\$116.25	201-43126-212-600	Road and Bridge Equipment	\$116.25
03/14/2022	Lakes Area Cooperative	Diesel Fuel for snowplow truck #600	9229	\$125.00	201-43126-212-600	Road and Bridge Equipment	\$125.00
03/14/2022	Best Buy	Printer Ink	9230	\$513.31	100-41425-202-	Clerk	\$513.31
Total For Selected Claims				\$1,103.62			\$1,103.62

_____ Arnold M Gietzen	Town Supervisor	_____ Date
_____ Dave Ellingson	Town Supervisor	_____ Date
_____ Justin W Kirchenwitz	Town Supervisor	_____ Date