

*Dead Lake Township  
PO Box 54  
Richville, MN 56576*

Dead Lake Township Monthly Meeting Minutes  
August 12, 2024

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

**Present:** Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience.

The Pledge of Allegiance was recited by those present.

**Monthly Meeting Minutes:** Supervisors reviewed the July 2024 minutes. A motion was made by Ard and seconded by Ellingson to approve the July 2024 Meeting Minutes. Motion passed unanimously.

**Financial Report:** Trosdahl reported the figures for July 2024 as follows:

General Fund	\$ 21,723.00
Road & Bridge Fund	\$ 59,121.14
Township Equipment Fund	\$ 44,379.17
Fire Fund	\$ 4,359.15
Verizon Lease Payment	\$ <u>4,566.27</u>
Total	\$134,148.73

Kirchenwitz made a motion to approve the July 2024 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$5,987.47 was received during July 2024.

**Bills for August:** Lueders presented the bills for August 2024 to the Supervisors. Lueders stated that we received the prepay notice from Lakes Area Cooperative for 2024-2025 LP. The bills include 353 gallons of LP at \$1.60 per gallon which would bring us back up to 800 gallons prepaid with the 447 gallons carryover from last winter. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ard to approve the bills as presented. Motion passed unanimously. Kirchenwitz and Ard approved all bills, with Ellingson abstaining on the bill for Lakes Area Truck Repair. Motion passed. Ellingson will sign the paperwork for Conflict of Interest for Lakes Area Truck Repair because he is an employee, and the paperwork will be on file with the Clerk.

**OLD BUSINESS**

**Plugged Culverts:** The culverts are unplugged and Doug Kugler will continue to trap beaver. Ard stated that once the beaver are all trapped the culvert should stay open.

**Perham EMS:** Kirchenwitz stated that we can't have a question on the ballot in March to see if residents want to continue supporting Perham EMS through the township levy every year. We can have a separate paper with the question we hand out for residents to vote on.

**Spraying the Right-of-Way:** Kirchenwitz stated the weed spraying was done, however the bill was higher than what was quoted. Kirchenwitz will check into the bill and get it corrected before next month. Carr's suggested spraying the brush coming through the rocks on Beaver Dam Road this year and then mowing the brush in the spring. A motion was made by Kirchenwitz and seconded by Ellingson to have Carr's spray the brush on Beaver Dam Road and have the brush mowed down in the spring. Motion carried unanimously.

**Fire Extinguisher Inspections:** Kirchenwitz stated that Summit Fire was here and inspected all the fire extinguishers.

**Bob Lorezel septic plan at 39147 South Marion Drive:** Kirchenwitz and Ard went and looked over the proposed site for the septic for Lorezel. The supervisors let Lueders know that the location is not on township right-of-way and is on a private road, so Dead Lake Township has no jurisdiction over it. Lueders sent notification to Trevor at Roisum Septic Design and Inspection that Dead Lake has no jurisdiction over the location so they have the paperwork needed to turn in to the County for approval.

### **NEW BUSINESS**

**Road Tour:** Supervisors discussed that Wells Construction MN has the trees are pretty much all cleaned up. The Supervisors decided to have Wells Construction MN do only the parts of the trees and brush that are hanging outside of the fence by Misty Thaler's place on 380<sup>th</sup> Avenue. Kirchenwitz will notify Wells Construction MN of this.

**Boring request for Jordan and Marlee Novak at 39220 397<sup>th</sup> St:** The board received a request to allow the Novak's to bore under 397<sup>th</sup> Street for a septic system to be installed on property Novak's own across 397<sup>th</sup> Street from their house. A motion was made by Ard and seconded by Ellingson to allow Novak's boring request. Lueders will be in touch with Scott's Septic Services and let them know that it is approved and that the landowners are responsible for any damage done to the township right-of-way and that they can only bore under the road and are not allowed to trench.

**Joe Batcha approach request at 35808 Govern Road:** The township received a request and deposit from Joe Batcha to move an approach about 10 feet over on his property at 35808 Govern Road. The current approach is too close to the property line with the neighbors. Ard went out to look over the location before the meeting. Ard said he does not see any problem with the proposed location. It was motioned by Kirchenwitz and seconded by Ellingson to approve the approach request from Joe Batcha. Motion carried unanimously. Lueders will send a letter to Joe Batcha that his approach request was approved, and that Batcha is to repair any damage to the right-of-way and to let the Supervisors know when he has completed the work so the new approach can be inspected.

**Storm damage expenses for July 13<sup>th</sup>:** There was an email received from the County regarding reporting any expenses involved with removal of trees and damage done by the July 13<sup>th</sup> storm. The County was not sure if there would be any disaster assistance available to reimburse expenses but asked that any expenses incurred be turned in as we received the bills. All of Wells Construction bill was from the storm damage to remove trees that were in the right-of-way that had been removed from the roads or blew down in the storm. Lueders will be collecting the hours of the Supervisors and any further expenses that come up in regard to the July 13<sup>th</sup> storm and report them.

**New GIS map:** A new updated GIS map was received for the Supervisors to look over any changes that needed to be made. No changes are needed so Lueders will inform the County GIS that there are no changes for Dead Lake Township.

**Mowing the Town Hall lawn:** Kirchenwitz brought up the idea of hiring someone to mow the Town Hall lawn. Kirchenwitz has been doing it regularly because a few years ago nobody was interested in doing the job. Ard and Ellingson both said they were in favor of having someone else mow the Town Hall lawn if they could find someone. Kirchenwitz said that Jake Rosenthal was willing to do the lawn care of the Town Hall unless the other Supervisors had someone else in mind. It was agreed to have Jake Rosenthal start doing the lawn care at the Town Hall.

**Mowing ditches:** Kirchenwitz asked the other Supervisors on their thoughts of mowing the ditches again now and then again as late in the fall as possible before it snows. Ard stated that the road ditches are starting to look pretty grown up again. It was motioned by Kirchenwitz and seconded by Ard to have Wells Construction MN come and mow the ditches as soon as they can now and then to mow the ditches again in the fall before it starts to snow. Motion carried unanimously.

**Overhead Doors in Shop:** Ard brought up that the one overhead door in the shop does not work properly when the power goes out. You can manually open the door one to two feet and then it gets stuck. Someone must go up a ladder and manually finish raising it. When you try to put it back down it will not close all the way either. Kirchenwitz said he would call Warner Garage Door and have them come and inspect and make any repairs necessary to the shop garage doors.

**Calendar Items:** Lueders stated there is primary election on August 13<sup>th</sup>; Planning Commission Hearing for the previous Troje Resort on August 14<sup>th</sup>; Joint Powers Board meeting on August 19<sup>th</sup>; and MAT District 9 meeting on August 21<sup>st</sup> at Thumper Pond.

**Housekeeping Items:** There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on September 9<sup>th</sup>, 2024, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 6:36p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Dawn Lueders, Clerk

Approved:

  
\_\_\_\_\_  
Justin Kirchenwitz, Chairperson

Date Range : 8/13/2024 To 9/9/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/09/2024	Carr's Tree Service Inc	2024 Ditch spraying in Township	9761	\$4,745.00			
					201-43101-405-109	Highways, Streets & Roadways	\$4,745.00
09/03/2024	Arvig	Internet monthly fee	9762	\$86.95			
					100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
09/05/2024	United Community Bank	September loan payment	9763	\$1,000.00			
					285-41501-602-285-41501-612-	Financial Administration Financial Administration	\$871.16 \$128.84
09/06/2024	Postmaster	PO Box rental for one year	9764	\$72.00			
					100-41901-418-	Other General Government	\$72.00
09/09/2024	Lake Region Electric Coop	Electric Bill - August 2024	9765	\$88.34			
					100-41940-381-49	General Government Buildings and Plant	\$88.34
09/09/2024	City of Dent	Second half of Fire Contract 2024	9766	\$7,800.00			
					225-42210-310-	Fire Administration	\$7,800.00
09/09/2024	Kathy Baker	Election judge mileage - 80 miles @ .67	9767*	\$53.60			
					100-41410-331-34	Elections	\$53.60
09/09/2024	Shelly Blauert	Election judge mileage - 8 miles @ .67	9768*	\$5.36			
					100-41410-112-34	Elections	\$5.36
09/09/2024	Derene Johnsen	Election Judge mileage - 38 miles @ .67	9769*	\$25.46			
					100-41410-331-34	Elections	\$25.46
09/09/2024	Megen Kirchenwitz	Election Judge mileage - 2 miles @ .67	9770*	\$1.34			
					100-41410-112-34	Elections	\$1.34

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09/09/2024	Diane Matejka-Lund	Election Judge mileage - 7 miles @ .67	9771*	\$4.69	100-41410-331-34	Elections	\$4.69
09/09/2024	Jocelyn Kerr	Election Judge mileage - 20 miles @ .67	9772*	\$13.40	100-41410-331-34	Elections	\$13.40
09/09/2024	Karen Seaton	Election Judge mileage - 16 miles @ .67	9773*	\$10.72	100-41410-112-34	Elections	\$10.72
09/09/2024	David Stang	Election judge mileage - 32 miles @ .67	9774*	\$21.44	100-41410-331-34	Elections	\$21.44
09/09/2024	Ervin Wickham	Election Judge mileage - 32 miles @ .67	9775*	\$21.44	100-41410-331-34	Elections	\$21.44
09/09/2024	Tammy Trosdahl	mileage reimbursement; 24 miles @ .67	9776*	\$16.08	100-41510-331-34	Treasurer	\$16.08
09/09/2024	Dawn Lueders	mileage reimbursement for 180 miles @ .67	9777*	\$120.60	100-41425-331-34	Clerk	\$120.60
09/09/2024	PERA	Withholding for PERA August 2024	9778	\$318.86	100-41950-121- 100-41950-173-	Tax Payments Tax Payments	\$170.82 \$148.04
09/09/2024	Internal Revenue Service	Federal Withholding September 2024	9779	\$580.03	100-41950-127-	Tax Payments	\$580.03
09/09/2024	Carr's Tree Service Inc	2024 Ditch spraying in Township	9780	\$307.50	201-43101-405-109	Highways, Streets & Roadways	\$307.50
09/09/2024	Wells Construction MN LLC	Remove trees on 8/20, 8/23, 9/5	9781	\$3,290.00			

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					201-43101-447-	Highways, Streets & Roadways	\$3,290.00
09/09/2024	Jake's Welding LLC	lawn mowing	9782	\$240.00	100-41940-409-	General Government Buildings and Plant	\$240.00
09/09/2024	Darrell Hatlevig	20 pairs of gopher feet @ \$5.00 a pair	9783	\$100.00	201-43101-454-	Highways, Streets & Roadways	\$100.00
<b>Total For Selected Claims</b>				<b>\$18,922.81</b>			<b>\$18,922.81</b>



Dave Ellingson Town Supervisor

9/9/24

Date



Duane E Ard Town Supervisor

9/9/24

Date



Justin W Kirchenwitz Town Supervisor

9/9/24

Date