

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
August 8, 2022

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Arnold Gietzen and Cheryl Harris

There were two people in the audience, but one person did not sign in. (Sheet attached, additional name noted)

The Pledge of Allegiance was recited by those present.

July Monthly Meeting Minutes: Supervisors reviewed the minutes. A motion was made by Ellingson and seconded by Gietzen to approve the July 2022 Meeting Minutes. Motion passed unanimously.

Financial Report: Harris reported the figures for July 2022 as follows:

General Fund	\$ 36,787.89
Road & Bridge Fund	\$ 117,882.55
Township Equipment Fund	\$ 15,000.00
Fire Fund	\$ 3,965.96
Verizon Lease Payment	\$ 6,451.70
Total	\$206,280.10

A motion was made by Kirchenwitz to approve the July 2022 Financial Report. A second was made by Gietzen. Motion passed unanimously. Harris reported that the numbers for CTAS agreed with the Bank Statement. Harris reported that a total of \$31,679.61 was received during July 2022.

Bills for August: Harris presented the bills for August 2022 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Gietzen to approve the bills as presented. Kirchenwitz and Gietzen approved all bills with Ellingson abstaining on the bill for Lakes Area Truck Repair. Motion passed.

OLD BUSINESS

Resolution 1200-22-08-01: Harris presented this Resolution Authorizing Contract with Interested Officer under MN Statute 471.88 subd. 5. This resolution allows for Dead Lake Township to have Lakes Area Truck Repair from August 8, 2022 until August 8, 2023 repair as needed anything on the Township vehicles even though Supervisor Ellingson is an employee of the same Company. A motion was made by Kirchenwitz and seconded to approve the Resolution as stated. Ellingson abstained. Motion approved. Ellingson signed the appropriate Affidavit, Appendix D, noting that he was indeed an employee, did not seek to gain compensation for the Township vehicles being serviced where he works, and will refrain from working on the Township vehicles himself. The Affidavit is on file.

Quotes: Kirchenwitz reported he received a quote from Christensen Construction for the project on 375th Avenue to install two culverts in the low areas for a cost of \$6,500.00 with the Township furnishing gravel to lift culverts and finish over new culverts. This quote is noted as being viable through to 2023. This is the only quote received. After discussion, Supervisors agreed to push this project to spring of 2023. There were two quotes for the Cozy Cove Road/Turnaround project. The first quote was from Christensen Construction for a cost of \$56,000 to complete the project for 2023. If able to get to it in 2022, they will start with the trees and stumps that need to be removed. The second quote was from Wells Excavating, LLC in the amount of \$18,750.00 to be done this year. The project will start at the power pole at 38745 Cozy Cove Road going east 250 feet and will consist of reshaping the ditch; removing all stumps and debris; extra material moved to the cul-de-sac which will be extended as described by Gietzen. Additional fill, if needed, will be at a cost of \$11.00 per yard. After discussion, Kirchenwitz motioned to approve the quote from Wells Excavating, LLC and a second was given by Ellingson. Motion approved unanimously. Supervisors determined that in the future, Supervisors will contact local contractors to meet at the project site, go over the details of the project and have a sign-in sheet for the contractors so that the ramifications of the project are bid the same by all contractors.

Supervisor's Road Tour: (Separate Printout).

Rodel Drive/Trail: Lyle Hovde was present to discuss what, if anything, is still needed to be done for the Supervisors to be ready to potentially accept these roads as Township roads. While there was improvement from the last on-site visit, more needs to be done. Supervisors agreed that there needs to be a lot of brush removed from the left side of the road in the road right-of-way along most of the road and around the turnaround on Rodel Drive; and while minimal, there is some brush/tree removal on the right side of the road in the road right-of-way. Supervisors also agreed that there needs to be more gravel to define the 24' road top. Currently, there is a lot of grass showing through what should be gravel. With the additional gravel would be more grading. Culverts were noted lying in the ROW. Culverts will need to be installed. In addition to these items, borings will still need to be done and a petition signed by 75% of property owners will need to be submitted to the Township prior to any approvals by the Township. Supervisors invited Hovde to let them know when another on-site visit would be wanted.

Clerk/Treasurer Search: Kirchenwitz reported that he and Harris had a phone interview with candidate for Deputy Clerk/Treasurer for Dead Lake Township. The phone interview was a last minute change from an in-person interview due to the candidate being exposed to Covid. Dawn Lueders is the current Clerk for Leaf Lake Township. After having visited with her and informing Gietzen and Ellingson about the phone interview, Kirchenwitz made a motion to hire Lueders at \$25.00/hr and mileage reimbursement with Gietzen seconding. Motion passed unanimously. Supervisors discussed the need for Wi-Fi at the Township Hall so Harris and Lueders can meet to familiarize Lueders with the way our Township does our books, filing, etc. Supervisors agreed. Kirchenwitz will contact Arvig to get prices and installation costs.

NEW BUSINESS

Snow Plow Blades: Kirchenwitz reported that he was informed we need new blades for the snow plow. He gave Ellingson the list of what was needed according to the information he received. Kirchenwitz motioned to have Ellingson be responsible for this with Gietzen seconding. Motion passed unanimously. Ellingson will contact Kris Engineering out of St. Augusta, MN to get the blades/cutting edges ordered once he determines what is needed.

First Noxious Weed Report: Gietzen reported that he continues to work on this.

EMS Special Meeting: Harris informed supervisors of a special EMS Joint Powers Board Meeting being called on August 11, 2022 at 7pm at the Perham Township Town Hall. Since none of the supervisors were able to attend, Harris will be at that meeting.

EMS Semi-Annual Budget Meeting: Harris received information that the EMS Semi-Annual Meeting will be held on August 22, 2022 at 6pm at the Perham Fire Department Training Room. Harris will attend that meeting as well.

MN Assoc of Townships District 9 Meeting: This meeting will be held on August 15, 2022 in Alexandria, MN.

Couri & Ruppe, PLLP: A letter was received that this firm's legal service rates have increased.

Grader Fuel: Ellingson informed Kirchenwitz and Gietzen that the fuel barrel for the grader was getting low. Ellingson will contact Lakes Area Coop to come out and fill the barrel.

395th Street Beaver Problem: Gietzen reported that Randy Klawitter told him the beaver were back and building dams that are or soon will be affecting 395th Street. Kirchenwitz recommended contacting Pat Little who had done work for the Township before disposing of nuisance beaver. Gietzen reported that Klawitter would be interested and is in the process of disposing of the beaver at this time.

Upcoming Items on the Calendar: The Primary National Election is Tuesday, August 9, 2022. The General National Election will be held on November 8, 2022. Since Dead Lake Township's census has increased and exceeds 500 for population, the Polls will now be open from 7:00 a.m. to 8:00 p.m. Previously, the Township had a choice and opened the Polls at 10:00 a.m.

Housekeeping Items: None.

The next regular Board Meeting will be held at 6:00 p.m. on September 12, 2022 at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 7:12 p.m.

Respectfully submitted:



Cheryl Harris, Clerk/Treasurer

Approved:



Justin Kirchenwitz, Chairperson

2022 Dead Lake Township Road Tour

August Notes

Murray: Gravel from the corner to the turn-around. Supervisors noted that travel on this road has increased substantially. Motion by Kirchenwitz and second by Ellingson to add gravel. Motion carried unanimously. Gravel was applied thickly. A letter will be sent to the U.S. Fish and Wildlife and DNR requesting donations to upkeep of this road as it has become increasingly used due to the turn-around installed by DNR where the lake almost meets the road. Letters are being sent. Kirchenwitz spoke with DNR who informed him that there is grant money available for various purposes. Supervisors discussed the need to look into this and asked Harris to investigate and report back.

375th Ave: Add culvert by Baardson's to move water off road. Supervisors discussed the need to have culverts under 2 driveways have a culvert running from south to north. Gietzen motioned to approve doing this project and to get quotes. Kirchenwitz seconded. Motion carried unanimously. Quotes will be obtained for the July meeting. This project will be delayed to the August meeting. One quote was received. Supervisors determined to address this project in 2023. Closed.

380th Ave: Gravel the top of the hill, tree and brush in ditch. Kirchenwitz motioned with Ellingson seconding to hire Wells Excavating, LLC to do the tree and brush removal in the ditch. Motion carried unanimously. Kirchenwitz motioned and Ellingson seconded to add gravel to the top of the hill. Motion carried unanimously. This road has been graveled, but the trees still need to be cut. There are still some Poplar trees in the ditch. Wells received permission from landowners to remove these trees.

360th St: Trees on south side of road between Egret and Govern. Kirchenwitz motioned with Gietzen seconding to hire Wells Excavating, LLC to remove trees as stated. Trees still need to be removed. Jeff Wells said he just received permission from owners to remove needed trees. Tree removal continues.

395th Ave: Clean out ends of culverts. Gietzen volunteer to clear out the culverts with a weed whip and spray. Gietzen reported that rain washed debris out of Hexum's field into the culvert area. Wells Excavating, LLC will clean out the area with a skid steer for his rate of \$100/hr. Gietzen reported that there is about 2' of debris with cornstalks. Relocating or restructuring the culverts will be tabled until 2023. Gietzen and Wells said they could not get the culver cleaned out. Supervisors determined that the culvert should be replaced or repaired. Kirchenwitz motioned to approve the job up to \$4,000.00. Gietzen seconded. Motion carried. This project is now complete.

Cozy Cove Rd. Ditching by resort, finish trees from last year making turn around larger and sloping water to the back. Kirchenwitz motioned and Ellingson seconded hiring Wells Excavating, LLC to finish on the trees. Motion carried unanimously. Gietzen moved and Ellingson seconded getting a quote for the turn-around. Motion carried unanimously. Estimates for this work are coming. This project is still waiting for quotes. Quotes were received from Christensen Construction and Wells Excavating, LLC. With the lower quote, the project was awarded to Wells Excavating, LLC.

400th St: Trees and brush in ditch, work on turn around with Blauerts.

Kirchenwitz motioned with Ellingson seconding to hire Wells Excavating, LLC to take care of the trees and turn-around. Tree work is ongoing at this time. This project is on-going. Edna will not be billed until we know how much cutting was done on the north side of the road. Wells Excavating, LLC will determine how much time was spent on the Edna Township side of the road and inform Dead Lake Township for billing purposes.

Legend:

May

June

July



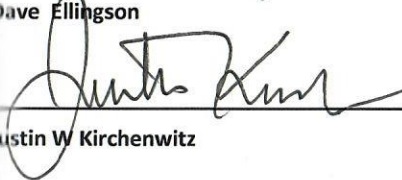
August

Date Range: 8/1/2022 To 8/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/05/2022	United Community Bank	Payment on Loan August 2022	9297	\$1,000.00			
					285-41940-612-36	General Government Buildings and Plant	\$238.72
					285-41940-602-36	General Government Buildings and Plant	\$761.28
08/01/2022	Lakes Area Cooperative	Contract propane: 1,000 gal @ \$2.00/gal.	9298	\$2,000.00			
					100-41940-217-43	General Government Buildings and Plant	\$2,000.00
08/05/2022	Rush Lake Township	1/4 cost for chloride for S Marion Dr. 2022	9299	\$706.78			
					201-43122-224-40	Unpaved Streets	\$706.78
08/05/2022	Lakes Area Truck Repair Inc	Rprs to Grader: Rpl cab htr vlv; ck moboard slide & shoes; chgd oil & fuel filters; ckd	9300*	\$4,008.84			
					201-43126-221-31	Road and Bridge Equipment	\$4,008.84
08/05/2022	Ziegler Cat	Grader: CAT TDTO30; CAT Hydo Adv 10W; Freight x 2	9301	\$247.96			
					201-43126-221-31	Road and Bridge Equipment	\$247.96
08/05/2022	Carlson SV	2021 Township Audit as required by MN State Auditor	9302	\$5,350.00			
					100-41490-301-	Clerk-COVID	\$5,350.00
08/05/2022	Wells Excavating LLC	Tree/Brush Remvl 7/7 to 7/28/2022; Czy Cve Rd & Turn-around; 395th Ditch/culvert; 360th St	9303	\$9,197.50			
					201-43101-447-801	Highways, Streets & Roadways	\$870.00
					201-43101-447-701	Highways, Streets & Roadways	\$2,827.50
					201-43101-438-908	Highways, Streets & Roadways	\$5,500.00
08/05/2022	Cheryl Harris	Reimb - 76.00 mileage	9304	\$44.46			
					100-41425-331-34	Clerk	\$44.46

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/05/2022	Arnold Gietzen	Reimb Mileage 70 miles	9305	\$40.95	201-43101-331-34	Highways, Streets & Roadways	\$40.95
08/05/2022	Lake Region Electric Coop	Electric Bill - 2022 July	9306	\$35.80	100-41940-381-49	General Government Buildings and Plant	\$35.80
08/06/2022	PERA	PERA deductions for employees August 2022	9307	\$367.15	100-41950-121-111 100-41950-173-113	Tax Payments Tax Payments	\$196.69 \$170.46
08/06/2022	Dave Ellingson	Reimburse mileage 33 miles	9308	\$19.31	201-43101-811-34	Highways, Streets & Roadways	\$19.31
Total For Selected Claims				\$23,018.75			\$23,018.75

	_____	8-8-22
Arnold M Gietzen	Town Supervisor	Date
	_____	_____
Dave Ellingson	Town Supervisor	Date
	_____	_____
Justin W Kirchenwitz	Town Supervisor	Date