

Resolution 06-1000-01

*Dead Lake Township
Ottertail County, Minnesota*

**RESOLUTION ESTABLISHING A POLICY FOR THE
COMPENSATION AND REIMBURSEMENT OF TOWN
OFFICERS**

WHEREAS, Minn. Stat. § 367.05 directs the Town Board to set the compensation of supervisors, town assessors, the treasurer, clerk, deputy clerk, if one is employed, deputy treasurer, if one is employed, and other employees of the town;

WHEREAS, Minn. Stat. § 367.05 indicates the above mentioned persons are entitled to mileage for the use of their own automobile at a rate determined by the Town Board for necessary travel on official town business;

WHEREAS, Minn. Stat. § 471.665, subd. 1 directs the Town Board to set the maximum amount which the town shall pay to any officer or employee as compensation or reimbursement for the use of their own automobile in the performance of their duties for the town;

WHEREAS, Minn. Stat. § 471.665, subd. 3 allows the Town Board to establish a monthly or periodic allowance for use by officers or employee of their own automobile in the performance of their duties for the town in lieu of a mileage allowance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Dead Lake Township, Otter Tail County, Minnesota hereby adopts the following policy regarding the compensation and reimbursement of Town Officers:

TOWN OFFICER COMPENSATION AND REIMBURSEMENT POLICY

1. **Definitions.** For the purposes of this policy, the following terms shall have the meaning given them in this section.

1.1. **Town.** "Town" means Dead Lake Township, Otter Tail County, Minnesota.

1.2. **Town Board or Board.** "Town Board" or "Board" means the Town Board of supervisors of Dead Lake Township, Otter Tail County, Minnesota.

1.3. **Town Officers.** "Town Officers" means the supervisors, clerk, treasurer, deputy clerk, and deputy treasurer of Dead Lake Township, Otter Tail County, Minnesota.

2. **Compensation.** The following establishes the basis on which Town Officers shall be compensated for performing services within the scope of their duties for the town.

2.1. **Meetings.** Town Officers shall be compensated as follows for attending regular or special board meetings, town hearings, annual or special town

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meetings, or other meetings as authorized by the Board: Supervisors \$40.00 per meeting; Clerk \$40.00 per meeting; Treasurer \$40.00 per meeting; Deputy Clerk \$40.00 per meeting; Deputy Treasurer \$40.00 per meeting. The Deputy Clerk and Deputy Treasurer shall only be eligible for compensation if they are attending the meeting to perform the official duties of the Clerk or Treasurer in their absence.

2.2. Hourly Rate. Town Officers that are authorized by the Board to perform work for the town outside of a meeting shall be compensated as follows: Supervisors \$10.00 per hour; Clerk \$15.00 per hour; Treasurer \$15.00 per hour; Deputy Clerk \$15.00 per hour; Deputy Treasurer \$15.00 per hour. The Deputy Clerk and Deputy Treasurer shall only be eligible for compensation for work done outside of a meeting if the work directly relates to official duties and is necessitated by the absence of the Clerk or Treasurer. Mileage is additional.

2.3. Taxes & Withholdings. All amounts paid to Town Officers as compensation shall be subject to all appropriate taxes and withholdings as provided by law.

3. Reimbursement of Expenses. The following establishes the rates at which Town Officers shall be reimbursed for expenses they are authorized by the Board to incur and actually incur on behalf of, and within the scope of their duties for, the town. Only expenses authorized by the Board are eligible for reimbursement.

3.1. Mileage. When it is necessary and authorized by the Board for Town Officers to use private automobiles to perform their duties on behalf of the town, Town Officers shall be eligible to have their mileage reimbursed for the actual miles traveled at the established federal standard mileage rate for the use of privately owned vehicles in effect at the time of travel. Town Officers are not eligible for mileage reimbursement for attending regular or special board meetings, hearings, or annual or special town meetings held within the Town. The mileage reimbursement is inclusive of all direct and indirect automobile related expenses and no other reimbursement for the use of a private automobile shall be allowed. Mileage reimbursement rate is set by law, currently \$.445/mile.

3.2. Telephone. A Town Officer authorized by the Board to make long-distance calls from their private phone to conduct town business shall be eligible to seek reimbursement of the actual costs of making the calls. The costs of using cellular or mobile phones to make long-distance calls are not eligible for reimbursement unless specifically authorized by the Board. Not reimbursable at this time.

3.3. Meals. Town Officers may request reimbursement of the actual cost of necessary meals consumed while on Board authorized town business more than 30 miles from the town. Alcohol is not a reimbursable expense and shall not be consumed while engaged in town business. The request for reimbursement must be accompanied by a receipt and the amount of the reimbursement shall not exceed the following amount per meal: \$_____ for breakfast; \$_____ for lunch; and \$_____ for dinner. Not reimbursable at this time.

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3.4. Other Expenses. Any other expenses actually incurred by Town Officers in the performance of their duties for the Town, but which are not addressed in this policy, shall only be eligible for reimbursement if the Board authorized the activity and the expenses were necessary to and arose out of properly conducting Town business.

4. Detailed Claims. No officer shall receive compensation or be reimbursed for expenses incurred unless and until they submit a written claim report to the Board detailing the activities supporting the claim for compensation and the specific basis for all expense reimbursement requests. Claims for compensation or requests for the reimbursement of expenses shall be made on Board approved forms at the next following regular board meeting.

4.1. Receipts. Reimbursement requests for purchases must be supported by original receipts or, if not available, other supporting documentation found sufficient by the Board.

5. Amendments. The Board may amend this policy by resolution. Current Amendment A dated April 10, 2006 is attached.

Adopted this 10th day of April, 2006 BY THE BOARD OF DEAD LAKE TOWNSHIP.


Chairperson

Attest: Cheryl Harris
Clerk

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Dead Lake Township Ottertail County, Minnesota

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Amendment A

Effective April 2006 through March 2007

Supervisors discussed compensation of Town Officers and Employees. Mr. Langlie moved to approve the resolution (06-1000-01). The following were approved for compensations:

Town Officers – Meetings: \$40.00 Town Board Meetings Mr. Langlie moved, Mr. Bohne seconded.
Motion carried.

Supervisors – Business other than Town Board Meetings: \$10.00/hr + mileage; partial hours to be figured at the discretion of the supervisors. Mr. Langlie motioned. Mr. Sonnenberg seconded.
Motion carried.

Clerk & Treasurer – Hourly wage for work above and beyond scope of job: \$15.00/hr. Mr. Bohne motioned. Mr. Wells seconded. Motion carried unanimously.

Mileage reimbursement: Set by law. Current amount is \$.445 per mile. Mr. Langlie motioned.
Mr. Bohne seconded. Motion carried.

Supervisors discussed phone call reimbursement and decided during discussion that since cell phones are available and not reimbursable phone calls will not be reimbursed at this time.

Supervisors discussed meal reimbursement. Since no travel required overnight stays, supervisors agreed during discussion no meal reimbursement would be approved at this time.

Other Expenses – expenses occurred during Town business. Supervisors agreed that properly submitted claims would be reimbursed when submitted on a claim form and approved at a Town Board meeting as is required by law..

General Contract Labor/Election Judges: \$10.00/hr. Mr. Wells motioned. Mr. Sonnenberg seconded.
Motion carried.

Skilled Labor – Grader/Mower/Snow plow: \$15.00/hr. Mr. Wells motioned. Mr. Bohne seconded. Motion carried.

Gravel pit costs: Reimbursement to Edna Holmquist at \$.65/yd for the remainder of the stockpile.
Mr. Langlie motioned. Mr. Bohne seconded. Motion carried.

Unscheduled meetings/Inspections/Time on phone calls: \$40.00 per meeting to be determined by meeting or ½ meeting plus mileage. (Supervisors to use own discretion in determining length of time with a full meeting consisting of approximately four hours.) Mr. Langlie motioned.
Mr. Bohne seconded. Motion carried.

Skilled Contract Labor: Mr. Langlie moved to exclude this item from consideration to set an amount and instead determine an approved amount for each contract as the need arises. Mr. Bohne seconded. Motion carried.

Annual Salary – Clerk: \$2,100.00 per year in addition to meetings, \$250.00 for year-end and other reports, W2s, 1099s, etc.; \$25.00 per month computer rental. Mr. Langlie motioned. Mr. Bohne seconded. Motion carried unanimously..

Annual Salary – Treasurer: \$1,500.00 per year in addition to meetings; \$25.00/month computer rental.
Mr. Langlie motioned. Mr. Bohne seconded. Motion carried unanimously.

Compensation for Treasurer making copies: Mr. Langlie motioned that Ms. Holmquist set up an agreement with Farmer's State Bank for copies to be reimbursed through the Township.
Mr. Wells seconded. Motion carried.

NEW BUSINESS

Chairperson: Mr. Langlie motioned to elect Mr. Kimple as Chairperson. Mr. Bohne seconded. Motion Carried. Mr. Kimple took over the meeting as Chairperson.

Resignation: Jeff Wells presented his resignation to the Board due to conflicts with his business. Mr. Langlie motioned to accept Mr. Wells' resignation as Township Supervisor. Mr. Bohne seconded. Motion carried. Mr. Wells departed the meeting at this time. Mr. Kimple will contact Mr. Wells to retrieve keys.

Vice-Chairperson: Mr. Sonnenberg motioned Mr. Bohne as Vice-Chairperson. Mr. Langlie seconded. Motion carried.

Review Resolutions: Ms. Harris reviewed the Township Resolutions for the Board. Mr. Kimple requested that each resolution be reviewed. After review, Supervisors agreed that the current resolutions should stand as is, except for the Bank signature addendums which Ms. Harris will have ready for the May meeting.

Compensations:

Town Officers – Meetings: \$40.00 Town Board Meetings Mr. Langlie moved. Mr. Bohne seconded. Motion carried.

Supervisors – Business other than Town Board Meetings: \$12.00/hr + mileage; partial hours to be figured at the discretion of the supervisors. Mr. Langlie motioned. Mr. Bohne seconded. Motion carried.

Clerk & Treasurer – Hourly wage for work above and beyond scope of job: \$17.00/hr. Mr. Bohne motioned. Mr. Langlie seconded. Motion carried unanimously.

Mileage reimbursement: Set by law. Current amount is \$.485 per mile.

Supervisors discussed phone call reimbursement and decided during discussion that since cell phones are available and not reimbursable phone calls will not be reimbursed at this time.

Supervisors discussed meal reimbursement. Since no travel required overnight stays, supervisors agreed during discussion no meal reimbursement would be approved at this time.

Other Expenses – expenses occurred during Town business. Supervisors agreed that properly submitted claims would be reimbursed when submitted on a claim form and approved at a Town Board meeting as is required by law.

General Contract Labor/Election Judges: \$10.00/hr.

Skilled Labor – Grader/Mower/Snow plow/Chainsaw: Mr. Langlie motioned to pay Ronney Malcolm \$17.00/hr and any new employee will be paid based upon experience and job performance. Mr. Bohne seconded.

Gravel pit costs: Mr. Langlie motioned that until the Board determines whether or not to crush more gravel and whether or not the Township is going to continue to sell gravel, that the determination on price be delayed until May. Mr. Bohne seconded. Motion carried. Mr. Langlie motioned to delay determining the price of gravel reimbursement to Edna Holmquist until May. Mr. Sonnenberg seconded. Motion carried.

Unscheduled meetings/Inspections/Time on phone calls: \$40.00 per meeting to be determined by meeting or ½ meeting plus mileage. (Supervisors to use own discretion in determining length of time with a full meeting consisting of approximately four hours.)

Skilled Contract Labor: Supervisors decided to exclude this item from consideration to set an amount and instead determine an approved amount for each contract as the need arises.

Annual Salary – Clerk: \$2,200.00 per year in addition to meetings, \$250.00 for year-end and other reports, W2s, 1099s, etc.; \$25.00 per month computer rental; \$15.00/month for cell phone. Mr. Langlie motioned. Mr. Bohne seconded. Motion carried unanimously.

Annual Salary – Treasurer: \$1,600.00 per year in addition to meetings; \$25.00/month computer rental. Mr. Langlie motioned. Mr. Bohne seconded. Motion carried unanimously.

Compensation for Treasurer making copies: Mr. Langlie motioned that Ms. Holmquist set up an agreement with Farmer's State Bank for copies to be reimbursed through the Township. Mr. Bohne seconded. Motion carried.

Mr. Langlie motioned to approve all compensations not specifically motioned on as noted above. Mr. Sonnenberg seconded. Motion carried.

Annual Meeting Designations: Ms. Harris reviewed the items voted on by the residents at the annual meeting: Gopher feet – \$2.00 per pair; Official Voting Place – Dead Lake Township Hall; Annual Election Voting – From 5:00 p.m. to 8:00 p.m. with Annual Meeting at 8:15 p.m.; Annual Election and Meeting Date – March 11, 2008; Perham Enterprise Bulletin – Official Newspaper for Township with additional in Contact; Farmer's State Bank – Official depository for Township; Township Hall Door – Official posting place in Township. Mr. Bohne motioned to affirm these designations. Mr. Langlie seconded. Motion carried.

Fire Department Contract 2007: Supervisors agreed to accept the Fire Department Contract. Mr. Kimple signed the contract with two supervisors witnessing. Ms. Harris will send the signed contract to the Dent Fire Department.

MAT Township Officer Listing: Ms. Harris requested that each of the Officers sign the form for submission to MAT. With regard to the life insurance being sent in this month, Supervisors determined to leave the amount sent for Mr. Wells on and when a new Supervisor is appointed, Ms. Harris will notify the company of the name change.

County Auditor Officer Listing: Ms. Harris will send in the listing for Officers.

Records Retention and Destruction: Ms. Harris advised Supervisors that the form was submitted to the State Historical Society allowing the Township to determine which records need to be retained and which can be destroyed. Ms. Harris requested Mr. Bohne to help with this as he set up the filing system. Mr. Kimple suggested Mr. West, Township Historian, also be involved.

Township Government DVD: A DVD was sent to the Township for Officers to review. Mr. Kimple has the DVD currently.

Meeting Dates: Mr. Langlie motioned to keep Board meetings on the second Monday of each month. Mr. Bohne seconded. Motion carried. Ms. Harris distributed a list of the meeting dates and will post one on the Township Hall door.

Miscellaneous: Ms. Harris informed supervisors of various housekeeping items.

COMMENTS FROM AUDIENCE

Mr. West requested to purchase gravel and advised the Board that there is a culvert on Lillis Drive that is torn up and needs repair. The Supervisors will check on this culvert when doing their spring road tour. Mr. West asked if he would still be able to buy gravel from the Township. Supervisors agreed that at least for the next month, residents could buy gravel. It is not known if the pile is frozen at this time or not.

Mr. Sonnenberg noted that there is a culvert needed between his place and Beaver Dam Road. Mr. Sonnenberg has a plastic culvert that can be used. The spot is between 393rd Street and approximately 400' E off of Beaver Dam Road. Mr. Langlie motioned to have Barry Excavating put in the culvert and do necessary repairs at the boat landing. Mr. Sonnenberg seconded. Motion carried. Mr. Langlie will contact Barry Excavating.

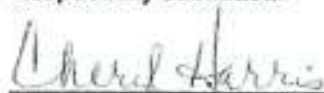
Mr. Langlie noted that there is a major wash out on 395th that needs immediate repair. After discussion by Supervisors, they agreed to Mr. Langlie contacting Mr. D's to haul some gravel out there and pack it in.

Mr. Kimple called for any additional comments from the audience. Hearing no additional comments, Mr. Kimple recessed the meeting at 9:30 p.m. for 10 minutes after which the Board will reconvene in a closed session to discuss applications for grader operator and then adjourn.

Mr. Kimple reconvened the Board at 9:40 p.m. to discuss the applications for road grader operator. At 10:00 p.m., Mr. Bohne motioned to adjourn the meeting. Mr. Sonnenberg seconded. Motion carried.

The next meeting will be held on May 14, 2007 at 7:00 p.m. at the Dead Lake Township Hall.

Respectfully submitted:


Cheryl Harris, Clerk


John Kimple, Chairperson

Reorganization of New Board:

Chairperson: Motion made by Wells; seconded by Langlie to nominate Kimple for Chairperson. Motion carried.

Vice Chairperson: Motion made by Langlie; seconded by Wells to nominate Johnsen as Vice Chairperson. Motion carried.

Review Resolutions: The Board reviewed the current Township Resolutions. No changes were determined.

Compensations:

Town Officers – Meetings: Motion made by Langlie; seconded by Hatlevig to keep the rate at \$40.00 per meeting lasting up to four hours. Motion carried.

Supervisors – Business other than meetings: Motion made by Langlie; seconded by Johnsen to raise the hourly rate to \$15.00/hr plus mileage with partial hours to be determined at the discretion of the supervisors. Motion carried.

Clerk & Treasurer – Hourly wage for work above and beyond scope of job: Motion made by Johnsen; seconded by Langlie to remain at \$17.00/hour. Motion carried.

Other Expenses occurred during Town business: Motion made by Langlie; seconded by Johnsen to reimburse expenditures to Town Officers as they are submitted with proper documentation on a proper claim form. Motion carried.

General Contract Labor/Election Judges: Motion made by Langlie; seconded by Johnsen to raise the hourly wage to \$12.00/hr. Motion carried. A short time later, supervisors revisited this with a motion made by Langlie; seconded by Wells to raise the hourly wage for General Contract Labor to \$15.00/hr and leave the Election Judges at \$12.00/hr. Motion carried. (See section Supervisors doing general labor.)

Unscheduled Meetings/Inspections/Time on Phone calls: Motion made by Langlie; seconded by Wells to pay \$40.00 per meeting to be determined by meeting or ½ meeting plus mileage. (Supervisors to use own discretion in determining length of time with a full meeting consisting of four hours.) Motion carried.

Skilled Labor – Grader/Snowplow/Mower: Motion made by Langlie; seconded by Hatlevig to pay Frank Weis and Ronney Malcolm \$20.00/hour. Langlie withdrew motion and Hatlevig withdrew second. Motion made by Langlie; seconded by Wells to pay current employees (Ronney Malcolm, Frank Weis and Albert Holmquist) \$20.00/hour and any new employee wages based upon experience and job performance. Roll call vote: Wells-yes; Langlie-yes; Kimple-yes; Hatlevig-yes; Johnsen-abstain. Motion carried.

Annual Salary – Clerk: Motion made by Johnsen; seconded by Langlie to raise salary to \$3,000.00/yr in addition to meetings; \$250.00 for year-end and other reports, W2s, 1099s, etc; \$25.00 per month computer rental; \$15.00 per month cell phone. Motion carried.

Annual Salary – Treasurer: Motion made by Langlie; seconded by Wells to raise salary to \$2,000.00/yr, in addition to meetings and \$25.00/month computer rental if computer is used. Motion carried.

Compensation for Treasurer to make copies at bank: Treasurer reported bank makes copies for her at no charge.

Official Depository for Township: Motion made by Langlie; seconded by Johnsen to leave as Farmer's State Bank of Dent. Motion carried.

Official Posting Places within Township: Motion made by Langlie; seconded by Johnsen to leave the posting places at the following locations: Utility pole at corner of Cty Rd 14 & 32; Utility pole at corner of Cty Rd 14 & 44; and the outside of the Township Hall door. Motion carried.

Fire Department Contract for 2008: Motion made by Langlie; seconded by Wells to approve the 2008 Fire Department contract for \$9,600.00 as written. Motion carried. Contract signed by Chairperson and clerk and witnessed by two supervisors.

MAT Township Officer Listing: All officers signed the required form. Harris will send it to MAT.

OTC Auditor Township Officer Listing: Harris will fill in this form and send it to the County.

Monthly Meeting Dates for Township Board: Motion made by Langlie; seconded by Wells to leave the monthly meeting dates on the second Monday of the month at 7:00 p.m. at the Dead Lake Township Hall. Motion carried. Harris will type up a listing of dates and post on the Township Hall door and send copies to Township Officers.

Submissions for pay and reimbursement: Harris and Holmquist requested that all submissions be in to Clerk by the first of the month in the month to be paid. They also requested that checks not be handed out at the meeting. Harris will take the checks home to verify them prior to mailing. After discussion, supervisors agreed.

Supervisors doing general labor: Harris informed Supervisors that any Supervisor that does general labor that can be hired out, must sign an Affidavit of Official Interest in Claim form prior to being paid. Supervisors discussed what jobs may or may not fall into this category. Upon the conclusion of the discussion, Supervisors revisited the General Contract Labor wage and motioned to change the General Contract Labor to \$15.00/hr.

**Dead Lake Township Board Meeting
April 20, 2009**

Reorganization of Board:

Chairperson: A motion by Langlie and seconded by Wells to nominate Kimple for Chairperson. Motion carried unanimously.

Vice-Chairperson: A motion by Langlie and seconded by Wells to nominate Johnsen as Vice-Chairperson. Motion carried unanimously.

Review Resolutions: Harris read a list of the current resolutions to the Board. Hatlevig requested that all resolutions be put on the computer and emailed to Board members. A motion was made by Johnsen and seconded by Langlie that no changes were needed to the resolutions at this time. Motion carried unanimously.

Compensations: A motion was made by Hatlevig and seconded by Langlie to reduce all elected officials wages by 25% excluding mileage and reimbursements due to the current economy. Discussion: Kimple reported that he thought that since many of the officers did Township things and either didn't write them down for compensation or forgot to write them down for claim purposes, that it pretty much was a wash. Harris reported that except for the time when she and Holmquist straightened out the books in 2005, she has never claimed any compensation over and above what the Clerk job required as she felt that the annual salary compensated her for anything like that. Holmquist agreed that she had not claimed anything for over and above her job, either. After more discussion, a vote was taken by roll call.

<u>Supervisor</u>	<u>Yes</u>	<u>No</u>
Johnsen		X
Langlie	X	
Kimple		X
Wells	X	
Hatlevig	X	

Motion carried with three voting yes and two voting no. Because of this motion, the following rates for wages for elected officials are in effect:

Meetings: \$30.00 for meetings up to four hours.

Supervisors-Business other than meetings: \$11.25 per hour plus mileage with partial hours to be determined at the discretion of the supervisor.

Clerk & Treasurer – Hourly wage for work above and beyond scope of job: \$12.75 per hour.

Other Expenses Incurred During Town Business: Expenses to be reimbursed to Town Officers as they are submitted with proper documentation on a proper claim form.

General Contract Labor & Election Judges: A motion made by Langlie and seconded by Hatlevig to leave the general contract labor at \$15.00 per hour and the election judges at \$12.00 per hour. Motion carried unanimously.

Unscheduled Meetings/Inspections/Time On Phone Calls: With reference to the initial motion by Hatlevig, the compensation will be \$30.00 per meeting to be determined by full or ½ meeting plus mileage. (Discretion by individual officer determining length of time with a full meeting consisting of four hours.)

Skilled Labor – Grader/Snowplow/Mower: A motion was made by Langlie and seconded by Hatlevig to leave the current employees of Frank Weis, Ronney Malcolm, Albert Holmquist and Arvid Widness at the rate of \$20.00 per hour and new employee wages will be based upon experience and job performance. Motion carried unanimously.

Annual Salary – Clerk: With reference to the initial motion by Hatlevig, yearly compensation for the Clerk will be \$2,250.00 in addition to meetings. A motion made by Hatlevig and seconded by Langlie for reimbursements for computer rental (\$25.00 per month), cell phone (\$15.00 per month) and year-end reports (\$250.00) to remain the same. Motion carried unanimously.

Annual Salary – Treasurer: With reference to the initial motion by Hatlevig, the yearly compensation for the Treasurer will be \$1,500.00 in addition to meetings.

Official Depository for Township: A motion was made by Langlie and seconded by Hatlevig to retain Farmer's State Bank as the official depository. Motion carried unanimously.

Official Posting Place(s) Within Township: A motion was made by Langlie and seconded by Johnsen to have the Township Hall door as the official posting place for Dead Lake Township. Motion carried unanimously.

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Dead Lake Township Board Meeting
April 20, 2009

Monthly Meeting Dates – Township Board: A motion was made by Langlie and seconded by Johnsen to keep the meetings on the second Monday of the month at 7:00 p.m. at the Dead Lake Township Hall. Motion carried unanimously. With respect to this, Holmquist asked that the May meeting be moved forward one week or back one week as she will be out of town. A motion was made by Wells and seconded by Langlie to move the May meeting to May 4 at 7:00 p.m. Motion carried unanimously.

Submissions For Pay and Reimbursement: Harris and Holmquist requested that all submissions be in to the Clerk by the first of the month in the month to be paid. They also requested that checks not be handed out at the meeting. Harris will take the checks home to verify them prior to mailing. A motion was made by Langlie and seconded by Wells that all officers and employees submit their time to the Clerk by the first of each month, and that bills from contractors doing emergency work for the Township be accepted up to 10:00 a.m. the day of the meeting. Motion carried unanimously.

Supervisors Doing General Labor: Supervisors were reminded that any Supervisor doing general labor that can be hired out must sign an Affidavit of Official Interest in Claim form prior to being paid.

NOTE: At the May 4, 2009 Board meeting, the compensations were revisited from the April 20, 2009 meeting.

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Dead Lake Township Board Meeting
May 4, 2009

Compensations: Johnsen reviewed the motion made at the April meeting by Hatlevig to reduce the salaries of elected officials by 25%. Johnsen reflected that she felt making this motion affecting people who were not able to vote was unfair. Kimple added his feeling was that government employees, at least on the Township level, were not overpaid as stated at the April meeting. Hatlevig continued to support the reduced salaries of elected officials. After more discussion by the Board, a motion was made by Johnsen and seconded by Kimple to rescind the wage decrease approved at the April 20, 2009 meeting of 25% for all elected officials and return to the wages of 2008 to be retroactive to April 20, 2009. Motion carried with Hatlevig voting no.

**Dead Lake Township Board Meeting
April 12, 2010
Resolution 10-1000-01**

Reorganization of the Board: A motion was made by Hatlevig and seconded by M Harris to leave the Board structure and compensations as are for this year. Motion carried unanimously.

Chairperson: Kimple

Vice Chairperson: Johnsen

Compensations:

Town Officers – Meetings: \$40.00 per meeting lasting up to 4 hours

Supervisors – Business other than meetings: \$15.00/hr plus mileage with partial hours at supervisor's discretion.

Clerk & Treasurer – Hourly wages for work above and beyond scope of job: \$17.00/hr

Other Expenses incurred during Township Business: Claims to be filed with Clerk and Treasurer. Receipts required with proper claim form.

General Contract Labor/Election Judges: General Contract Labor - \$15.00/hr and Election Judges - \$12.00/hr.

Unscheduled Meetings/Inspections/Time on Phone Calls: \$40.00/meeting or ½ the amount for a ½ meeting with a full meeting lasting 4 hours plus mileage. Officers to use own discretion.

Skilled Labor – Grader/Snowplow/Mower: \$20.00/hr

Annual Salary – Clerk: \$3,000.00/yr plus \$250.00 for year-end reports; \$25.00/month computer rental; \$15.00/month cell phone.

Annual Salary – Treasurer: \$2,000.00/yr plus \$25.00/month if computer is used.

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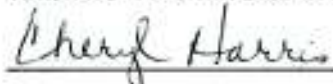
Dead Lake Township Monthly Board Meeting
April 12, 2010

Official Depository – Farmer's State Bank of Dent

Official Posting Place in Township – Township Hall Door

Monthly Meeting Dates for Township Board: The second Monday of each month at 7:00 p.m. at the Township Hall.

Taken from the minutes of the April 12, 2010 meeting minutes.



Cheryl Harris, Clerk